

VILLAGE OF SLEEPY HOLLOW
REGULAR MEETING MINUTES

NOVEMBER 6, 2006

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. In attendance were President Pickett, Trustees Ander, Finney, Getz, Prigge, Wind, and Ziemba, Police Chief Montalbano, Finance Director Volkening, Village Attorney Schuster, Village Engineer Weiss, and Clerk Olson.

President Pickett welcomed Boy Scout Troop 32 who were present to observe the meeting. President Pickett then explained the rules for speaking under the public comments section of the meeting.

MINUTES:

1. WIND MOVED WITH A SECOND FROM ANDER TO APPROVE THE REGULAR MEETING MINUTES OF OCTOBER 16, 2006. MOTION PASSED.

WIND MOVED WITH A SECOND FROM PRIGGE TO AMEND THE AGENDA TO MOVE THE POLICE REPORT TO NOW. MOTION PASSED. Chief Montalbano introduced Shawn Apps and Dennis Hughes as candidates for police officer positions. PRIGGE MOVED WITH A SECOND FROM ANDER TO HIRE SHAWN M. APPS AND DENNIS L. HUGHES AS PART TIME OFFICERS AT \$11/HOUR, EFFECTIVE IMMEDIATELY. MOTION PASSED. The new officers were then given the oath of office.

PRESIDENT:

1. Pace is applying for a federal grant for a program that would enable them to continue the Dial-a-Ride services under an expanded program. Pace would take over responsibility for the program and eliminate liability to Dundee Park District. The Village would still make the same annual contribution it agreed to give the Park District for the program. (Trustees Getz and Ziemba arrive)
2. Dundee Township is holding an information meeting/open house on November 20th (4-6 p.m.) at the Park District Senior Center for the Jelkes Creek Bird Sanctuary to be established in the area of Sleepy Hollow and Boncosky Roads. Portions of this proposed sanctuary will border some homes in Surrey Ridge.
3. The parking for Sleepy Hollow School was discussed. Participating in the discussion were the school principal, the District 300 assistant superintendent, and members of the school PTC. The District is installing an additional 60'x120' parking lot at the school, to be completed this month. The District is also willing to supply shuttle buses to transport parents to the school from other parking areas in the Village. The school requested use of certain additional streets near the school for parking for large events. The Board asked the school to instead urge the parents to make use of the Park District pool parking lot, which does not appear to be fully utilized during events. The Board was concerned about damage to residents' property if more parking is permitted on the streets. The Police Chief remains concerned about safety issues if more parking is permitted on the narrow and winding Village streets, especially in inclement weather. The Board also suggested parking could be utilized in Sabatino Park, and the parents then shuttled to the school. The Board offered additional police assistance during the major events.
4. The Board discussed a bank's interest in the open lot in Spring Hill Meadows and their possible willingness to pay a fee in lieu of sales tax revenue lost to the Village. Mr. Schuster submitted a memo on the process the Village would need to follow, which would include changing current regulations which do not allow banks, and passing an ordinance establishing this property as a special service area with an annual fee. A public hearing would be required. It was noted that the special service area designation would remain with the property, or a rescinding ordinance would be necessary to change the special service designation in the future. The Board is open to this idea. However, before proceeding further, they wish to research what "fee" the Village should require, and see if the bank is willing to pay this fee.

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REGULAR MEETING MINUTES

NOVEMBER 6, 2006

5. There are currently two resident members of the Police Committee and President Pickett recommended a third appointment. WIND MOVED WITH A SECOND FROM GETZ TO APPROVE THE APPOINTMENT OF TOM MERKEL TO THE POLICE COMMITTEE. MOTION PASSED.

6. The Village received an EPA notice of a request for an operating permit for a company located on the west side of Elgin.

7. The Village received an amendment to FRWRD's public hearing on their change of the facility planning area; recommendations and comments will be received until December 6.

CLERK:

No report.

PLAN COMMISSION:

No report.

ZONING COMMISSION:

No report.

ZBA:

No report.

ATTORNEY:

No report.

ENGINEER:

1. Payment estimates were submitted on the road improvements and water projects for this year. Retainers will be held on the projects, but it was not clear for how long. The Village also has a bond for the water project that will be held for several months.

2. Mr. Weiss suggested they give three companies the engineering price points on the water meter replacement program and see how they respond.

3. The landscaping at Spring Hill Meadows was compared with the Village ordinance and shows that the developer is short 19 trees, but has planted 140 more shrubs than the ordinance requires. The developer is willing to plant the 19 additional trees on the property. Mr. Weiss said the wetlands portions cannot be planted on. He submitted a drawing with proposed tree planting locations. The Board preferred more evergreens versus deciduous trees. Trustee Prigge does not feel the extra 140 shrubs planted by the developer are sufficient as they do not adequately screen the adjacent residents. Trustee Prigge and Mr. Weiss will walk the property to determine the best locations to plant the additional trees.

DIRECTOR OF FINANCE:

1. ZIEMBA MOVED WITH A SECOND FROM GETZ TO APPROVE THE ACCOUNTS PAYABLE OF NOVEMBER 6, 2006 IN THE AMOUNT OF \$374,471.66. AYE: ZIEMBA, GETZ, ANDER, FINNEY, PRIGGE, WIND. MOTION PASSED.

COMMENTS FROM THE PUBLIC:

There were no comments from the public.

PARKS, ROADS & STREETS:

1. There are two vacant lots for sale on Thorobred Lane that are adjacent to Lake Sharon. These lots are in flood plain and may also be in the floodway.
2. The Kane County Transportation Dept. submitted an update to their plans which indicate that Randall Road will be expanded to six lanes in our area - no date for the project is stated.
3. There is still a pile of mulch on the trail. Public Works should be advised to spread this immediately before it freezes.

FINANCE:

1. Trustee Ziemba briefly reviewed the five month financial statements which show the Village is in good shape.
2. The Board discussed the Finance Committee's proposal for increased building permit fees which included a comparison of these rates with surrounding villages. Village fees have not been raised in some time. There was some concern that they were still much lower than surrounding villages, even after the increase. However, the proposal increases current fees between \$1,100 and \$1,800 and Trustee Finney expressed concern that a larger increase could adversely affect the new development coming to the Village. It was noted that further fee increases can be negotiated with the developer in the annexation agreement. There was also some question if the code enforcement officer would be able to handle the increased workload for the new development. The Board also questioned whether the increased fee will cover Village costs involved in this process. ZIEMBA MOVED WITH A SECOND FROM GETZ TO INCREASE BUILDING PERMIT FEES TO \$1,800 AND THE FINANCE COMMITTEE WILL REVIEW THE FEES AGAIN IN A YEAR. MOTION PASSED. Trustee Ander expressed concern about the code enforcement officer's ability to handle the additional inspections of a new development as he does not feel he is currently handling the workload of enforcing ordinance violations. It was noted that if ICCI does the inspections rather than the Village, they keep 80% of the permit fee. Trustee Finney said that Mr. Lopez has been addressing code violations in the village, but not all. Trustee Finney hopes to establish a better system of keeping track of ordinance violation enforcement.
3. The Board reviewed the Finance Committee recommendations for the tax levy of \$447,025. The proposed levy increase will not require a public hearing and will be presented for approval in December.

WATER & SEWER:

No report.

POLICE & PUBLIC SAFETY:

1. The Police Chief met with school representatives recently.

PUBLIC BUILDINGS & ENVIRONMENTAL:

1. The Environmental Committee had their first meeting. Their study items are the Village parking lot and a new HVAC system for the Village Hall. Their next meeting is November 27th.

BUILDING & ZONING ENFORCEMENT:

1. Joe Kruse resigned as code enforcement officer for the Village.
2. Someone is interested in a vacant lot on Sharon and would like to build a small farmhouse on the property. Mr. Ellison, who was at the meeting, said the model for this 2-story farmhouse is located in Michigan. Although the lot is about one acre, he said he only needs ½ acre.

VILLAGE OF SLEEPY HOLLOW
REGULAR MEETING MINUTES

NOVEMBER 6, 2006

3. Kane County has recommended that the Village conduct a final inspection and, if appropriate, grant an occupancy permit to the new house on Rainbow Drive. Certain items will be completed in the spring. There are property line disputes with both neighbors adjoining this property. The Village has no liability in this personal dispute between the three homeowners.

OLD BUSINESS:

No report.

NEW BUSINESS:

1. Dundee Landscaping has offered to donate 8-12 trees to the Village, but the Village must pick up and plant the trees. The Board would like to accept all donations but the junipers.

WIND MOVED WITH A SECOND FROM GETZ TO ADJOURN THE MEETING AT 10:00 P.M.
MOTION PASSED.

Respectfully submitted,



Norine Olson
Village Clerk