

VILLAGE OF SLEEPY HOLLOW
REGULAR MEETING MINUTES

JUNE 5, 2006

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. In attendance were President Pickett, Trustees Ander, Finney, Getz, Prigge, Wind, and Ziemba, Police Chief Montalbano, Finance Director Volkening, Village Attorney Schuster, Village Engineer Weiss, and Clerk Olson.

President Pickett explained the rules for speaking under the public comments section of the meeting.

MINUTES:

1. WIND MOVED WITH A SECOND FROM GETZ TO APPROVE THE REGULAR MEETING MINUTES OF MAY 15, 2006. MOTION PASSED WITH PRIGGE ABSTAINING.

PRESIDENT:

1. Substantial progress was made at the meeting of the cable consortium today. It is hopeful there will be a new contract by the end of the month; if not, the extension for the current agreement will be extended again.

CLERK:

1. The Illinois Film Office has requested further details on certain photos on the Village website. The Board does not object to this request, but no images of people should be released. The Clerk will contact the Film Office for additional information.
2. The Clerk discussed the draft newsletter with the Board.

PLAN COMMISSION:

No report.

ZONING COMMISSION:

1. Chairman Neil discussed neon signs, which are prohibited in the Village but are on display in two of the new businesses in the Spring Hill Meadows as "open" signs. He indicated that the Zoning Board would not be in favor of allowing neon signs unless there were defined limitations. Chairman Neil has advised the owner of Cardinal Fitness that they are in violation of village ordinance with their neon sign, and also advised the zoning enforcement officer. It was agreed that the Code Enforcement Officer should follow up on the violations at these businesses. Trustees Wind and Getz would be in favor of neon signs with limitations. Trustees Ander and Prigge both prefer that other options be explored before use of neon signs is considered. The Board will consider this matter further and then decide how to direct the Zoning Board on this matter.

ZBA:

1. Chairman Kedzior reviewed file #257, for 219 Salem Court, a set back variance request to construct a covered front porch. The ZBA recommended approval of this request at their hearing. Mr. Kedzior noted that this variance was similar to another variance request approved about a year ago. The residents were present to answer questions. The variance would encroach 3-1/2' into the 35' setback. Trustee Ander did not feel this should be approved as it encroaches on the easement and there was no hardship shown. The Board did not have in front of them the original packet of paperwork they first received on this variance request. WIND MOVED WITH A SECOND FROM GETZ TO APPROVE THE RECOMMENDATION OF THE ZBA. Trustee Prigge also expressed his reluctance to approve this variance. Trustees Wind and Getz withdrew their motion and second and suggested a vote on this matter at a later date when the entire board is present and has copies of the original paperwork on this matter.
2. Chairman Kedzior asked if the ZBA may discuss issues at a meeting that are not listed on its agenda. He was advised that items may be discussed but no action or vote may be taken unless they are on the agenda.

3. Chairman Kedzior also asked if local or state statutes are followed in relation to ZBA issues. Attorney Schuster answered that state statutes override local rules, which should normally mirror state statutes.

8:00 P.M. President Pickett announced that the Board had recently considered and approved a request from Chief Montalbano to promote Corp. Susan Wilson to Sgt. Wilson. Chief Montalbano briefly discussed Sgt. Wilson's history with the Village and she was sworn in as Sergeant in front of a large crowd of family, friends, and police officers from the village and surrounding communities. (Trustee Finney arrived at 8:10 p.m.)

ATTORNEY:

1. Attorney Schuster advised that the state has amended statutes and all municipalities must now establish procedures to require a permit application for all fireworks displays. The local fire chief must also approve the permit. (Trustee Ziemba arrived at 8:20 p.m.) WIND MOVED WITH A SECOND FROM GETZ TO APPROVE ORDINANCE NO. 2006-12 ENTITLED "AN ORDINANCE AMENDING TITLE IV: POLICE REGULATIONS, TO ADD REGULATIONS GOVERNING THE USE AND DISPLAY OF FIREWORKS IN THE VILLAGE." AYE: WIND, GETZ, ANDER, FINNEY, PRIGGE, ZIEMBA. MOTION PASSED.

ENGINEER:

1. Engineer Weiss submitted the plans for the 2006 water system improvements. Trustee Wind noted that the fire chief had concerns about the height of the hydrants and this should be reviewed with him first. ZIEMBA MOVED WITH A SECOND FROM GETZ TO APPROVE THE 2006 PLANS, AND AUTHORIZE THE ADVERTISEMENT FOR BIDS AND SIGNING THE BID SPECIFICATIONS. MOTION PASSED. ZIEMBA MOVED WITH A SECOND FROM GETZ TO AUTHORIZE THE PRESIDENT AND CLERK TO SIGN THE IEPA PERMITS. MOTION PASSED.

2. The 2005 street improvements contractor will be making adjustments to a driveway on Willow.

3. The 2006 street program was distributed and will be considered for approval at the next meeting. The Engineer noted that due to the increased cost, four streets were eliminated from the plan. They may be added back, depending on the bids received. The Engineer will attend the next meeting to answer any questions.

DIRECTOR OF FINANCE:

1. ZIEMBA MOVED WITH A SECOND FROM GETZ TO APPROVE THE JUNE 5, 2006 ACCOUNTS PAYABLE IN THE AMOUNT OF \$59,776.57. AYE: ZIEMBA, GETZ, ANDER, FINNEY, PRIGGE, WIND. MOTION PASSED.

2. New furniture will be purchased for the Village Hall lobby, trustee office and kitchen. ZIEMBA MOVED WITH A SECOND FROM GETZ TO AUTHORIZE THE FURNITURE PURCHASES FROM RAKOW FURNITURE IN THE AMOUNT OF \$2,518.46. AYE: ZIEMBA, GETZ, ANDER, FINNEY, PRIGGE, WIND. MOTION PASSED.

3. The long-term disability plan offers an employee assistance program at no cost to the Village. ZIEMBA MOVED WITH A SECOND FROM GETZ TO APPROVE THE EMPLOYEE ASSISTANCE PROGRAM WITH RELIANCE STANDARD LIFE INSURANCE. MOTION PASSED.

COMMENTS FROM THE PUBLIC:

1. Lois McGavock, who has lived on Willow Lane behind Sleepy Creek for over 25 years, expressed concern about the deterioration of the creek and asked the Village to preserve the creek. There has been a substantial loss of water from what was previously a continuously flowing creek.

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2. Tim Ramseyer of Willow Lane also expressed concern about maintaining the creek and dams and said he has spoken with both the IDNR and IEPA. He said the IEPA told him they would issue a permit to repair dam #3.

PARKS, ROADS & STREETS:

1. WIND MOVED WITH A SECOND FROM GETZ TO APPROVE THE HIRING OF JONATHAN FLECK AT \$7.75 PER HOUR FOR PUBLIC WORKS. MOTION PASSED.
2. There are new overtime forms to be used in Public Works. The Board briefly discussed overtime and budgeting issues in that department.

FINANCE:

1. The minutes for the Finance Committee meeting have been distributed.
2. The financial statements will be discussed at the next meeting.

WATER & SEWER:

No report.

POLICE & PUBLIC SAFETY:

1. The increase in Sgt. Wilson's salary due to her promotion will be approved at the next meeting.
2. Trustee Getz thanked the police dept. for their assistance to his family recently.

PUBLIC BUILDINGS & ENVIRONMENTAL:

1. The County is offering to pick up discarded tires and Public Works should be advised of this service.

BUILDING & ZONING ENFORCEMENT:

No report.

OLD BUSINESS:

1. Dundee Township Park District previously requested that the Village contribute \$150,000 towards repairs to Sleepy Hollow pool. The Finance Committee recommended that these funds be contributed from the fees to be received from the Lakeland development. ZIEMBA MOVED WITH A SECOND FROM GETZ TO AUTHORIZE THE VILLAGE PRESIDENT TO ADVISE THE PARK DISTRICT THAT THE VILLAGE WILL CONTRIBUTE UP TO \$150,000, DEPENDENT ON THE IMPACT FEES COLLECTED FROM THE NEW LAKELAND DEVELOPMENT NATURE'S CROSSING. MOTION PASSED.
2. President Pickett gave a brief history of the five Sleepy Creek dams. Dam #1 is privately owned and a portion of dam #2 is also privately owned. When dam #3 breached about 7 years ago, the Village retained Hey & Associates to study the dams and prepare a report on the options of repairing or removing the dams, along with costs estimates. In recent weeks, dam 3 has again breached and now #4 has also breached, affecting the level of Lake Sharon. This drop was further exacerbated by the lowering of the level of dam 5, which is owned by the Pine Cone Lake Homeowners Association, for its annual inspection. Trustee Ander explained how the streambanks have eroded property of both the homeowner and village over time. The Board will review the reports prepared by Hey & Associates and discuss this again. They noted that we may wish to obtain an update on the costs estimates in the report. Trustee Ander said he would also contact the Corps of Engineers to discuss a permit to repair the dams.

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3. The Board discussed the removal of trees on Sleepy Hollow Road and Mr. Hickrod's interest in settling this matter as soon as possible. Trustee Prigge distributed a summary of vendors who submitted quotes to replace trees on the Village easement. The Board felt the quote from Dundee Landscape was most suitable in the quality and quantity of trees for approximately \$12,000 and directed President Pickett to discuss this with Mr. Hickrod. The Village property lines should be confirmed by the engineers prior to any planting and the contract would be between the Village and the vendor, with payment made by the resident in advance of work. The Board also discussed the guaranty and obtaining a possible extension of the 90 days listed on the contract. Attorney Schuster also noted he has located a forestry expert in the Rockford area should it be necessary.
4. President Pickett said that Lakeland Development has paid their outstanding fees due the Village and is ready to move forward on the development. It will be necessary for the Village to meet with the City of Elgin and FRWRD to discuss sewer issues for this property. The Board also agreed to hold a special workshop meeting on June 26th at 7:00 p.m. to further discuss the proposed annexation agreement for this property. The Board should receive updated copies of the annexation agreement in advance of the meeting from Attorney Schuster.
5. Trustee Getz asked if the ZBA variance could be discussed as the full board was now present. It was agreed that the discussion should wait until the next meeting when the petitioners and ZBA chairman were again present and the board had the appropriate paperwork.

NEW BUSINESS:

1. The appropriations public hearing will be heard prior to the June 19th meeting at 7:15 p.m.
2. President Pickett noted that there has been an inquiry on the Regan property at Spring Hill Meadows, possibly for an auto parts store. Trustee Prigge noted that new trees have been planted at the back of Spring Hill Meadows. However, the vegetation issue has not been settled yet and will be discussed by the President and Attorney Schuster and a report made at the next meeting.

ANDER MOVED WITH A SECOND FROM GETZ TO ADJOURN THE MEETING AT 9:47 P.M. MOTION PASSED.

Respectfully submitted,

Norine Olson

Norine Olson
Village Clerk