

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. In attendance were President Pickett, Trustees Ander, Finney, Getz, Grom, Wind, and Ziemba, Police Chief Montalbano, Finance Director Volkening, Village Attorney Schuster, Village Engineer Heinz, and Clerk Olson.

President Pickett explained the rules for speaking under the public comments section of the meeting.

MINUTES:

1. ZIEMBA MOVED WITH A SECOND FROM GETZ TO APPROVE THE REGULAR MEETING MINUTES OF JANUARY 17, 2005. The minutes should be changed on page 2 under Public Works, #2, "oil" should be changed to "diesel fuel". MOTION PASSED.

PRESIDENT:

1. District 300 is looking for municipalities interested in utilizing students for community service work. This would be in lieu of expulsion for these students. Not all students would qualify for this program. The municipality would be responsible for supervision of the student. Board noted that a student could work on green communities projects. We will respond that the Village may be interested. District 300 also thanked all communities for supplying information on proposed housing developments for District 300 planning purposes.

CLERK:

1. GROM MOVED WITH A SECOND FROM WIND TO APPROVE THE COMCAST PERMIT REQUEST (NO. PSH-034). MOTION PASSED.

2. We have received the annual report on the wetland mitigation program from Land & Water Resources.
3. Articles for the next newsletter are requested within the next couple weeks.

PLAN COMMISSION:

1. Chairman Schoengart informed the board of a Commission meeting on February 14th to review an application for a preliminary plan for the Michalski property. She said the Commission will review this application for completeness and then proceed accordingly. The Board briefly discussed the time frame of the concept and preliminary plans.

ZONING COMMISSION:

There will be a public hearing on February 16th concerning play structures, including a proposal to ban all skateboard ramps in the Village.

ZBA:

No report.

ATTORNEY:

1. The Attorney and Board again discussed the draft PUD ordinance. Mr. Schuster addressed comments submitted by Trustees Grom and Ander and additional modifications will be made to this ordinance. The Board would like to retain the option of a developer having a "pre-application" meeting with a small group of officials prior to a more formal meeting and before any expenses are incurred by the developer. A "flow chart" was also suggested for any new development under this PUD procedure. A new draft ordinance will be submitted for the next meeting.

2. Mr. Schuster explained that the Kane County Stormwater Regulations require any developer establish a back up special service area for services and maintenance of the stormwater detention area. The Village must create this area for the Spring Hill Meadows development and John Regan has petitioned the Village to create such an area. A hearing is necessary to consider this petition and will be held prior to the March 7th board meeting, at 7:15 pm. The owner is suggesting a tax rate of \$.10 per \$100 of assessed valuation. The Board would like Mr. Regan to submit the back up for this figure to the village engineer for their review and comments to the Board in advance of the hearing. WIND MOVED WITH A SECOND FROM GETZ TO APPROVE ORDINANCE NO. 2005-2 ENTITLED "AN ORDINANCE PROPOSING THE ESTABLISHMENT OF A SPECIAL SERVICE AREA IN THE VILLAGE OF SLEEPY HOLLOW AND PROVIDING FOR A PUBLIC HEARING AND OTHER PROCEDURES IN CONNECTION THEREWITH" AS AMENDED. AYE: WIND, GETZ, ANDER, FINNEY, GROM, ZIEMBA. MOTION PASSED.

ENGINEER:

1. IDOT has approved our use of MFT funds for the 5 year road plan.

DIRECTOR OF FINANCE:

1. ZIEMBA MOVED WITH A SECOND FROM GROM TO APPROVE THE ACCOUNTS PAYABLE OF FEBRUARY 7, 2005 IN THE AMOUNT OF \$92,727.10. AYE: ZIEMBA, GROM, ANDER, FINNEY, GETZ, WIND. MOTION PASSED.

2. The completed budget packets should be returned to the Finance Director by March 1st.

COMMENTS FROM THE PUBLIC:

) There were no comments from the public.

PARKS, ROADS & STREETS:

1. The Board discussed increasing vehicle stickers based on the weight of the vehicle. Chicago's ordinance, which set fees based on vehicle weight, will be reviewed and this matter discussed at the next meeting. The Police Dept. noted that we should correct Section 8-5-1 to delete that vehicles must be parked for two days before they violate the ordinance. The Village Hall will be open for the morning on April 30th, which is the last day to purchase stickers and animal tags.

FINANCE:

1. Trustee Ziembra reviewed the income and expense statement for the year. Revenues were up from the same time last year, expenses were higher, and we had a net surplus of about \$19,000 over last year.

2. The ICMA 457 retirement funds are currently invested together with several municipalities which is more beneficial for our small village. However, they are considering separating all villages which would eliminate our access to higher rate investments. ZIEMBA MOVED WITH A SECOND FROM GROM TO AUTHORIZE THE VILLAGE PRESIDENT AND FINANCE TRUSTEE TO SIGN A LETTER TO THE AICPA OBJECTING TO THIS SEPARATION. MOTION PASSED.

WATER & SEWER:

No report.

POLICE & PUBLIC SAFETY:

1. Mr. Schuster explained that the Village was automatically included in a class action lawsuit against Ford and we are unable to purchase a new Ford auto through the state program while we are a member of the suit. An attorney must present a motion in person in the downstate court to opt out of this suit. Several area cities will probably hire a downstate attorney to present all motions at one time. GETZ MOVED WITH A SECOND FROM GROM TO DIRECT THE VILLAGE ATTORNEY TO PROCEED WITH OPTING SLEEPY HOLLOW OUT OF THE LAWSUIT. MOTION PASSED.
2. The Police Chief recommends that we sell the drone car. GROM MOVED WITH A SECOND FROM GETZ TO AUTHORIZE THE SALE OF THE 2000 FORD VICTORIA SQUAD CAR. MOTION PASSED.
3. Heartland Blood Centers has requested that the Village host blood drives four times per year at the Village Hall. The Board does not object as long as there is no cost to or work to be done by the Village and the Blood Center will be responsible for all publicity/advertising. Trustee Grom will obtain further details.
4. The "community police car" should be ready to present on the 4th of July, and pictures were distributed. The car was renovated completely through donations of services and equipment.
5. There has been some talk with West Dundee about a police jurisdiction agreement.

PUBLIC BUILDINGS & ENVIRONMENTAL:

1. One of the Village Hall furnaces is broken. It will be repaired for \$1,100 as there is no money in the budget for a new furnace at this time.

BUILDING & ZONING ENFORCEMENT:

1. International Code Consultants, Inc. (ICCI) has submitted two fee proposals; one for the Spring Hill Meadows development and one for all general building inspection/permit work in the Village. Mr. Schuster will review both of these contracts. Their proposal for Village work incorporates their fee structure in place of the Village's and we would pay them 90% of any permit fees the Village collects; any other work would be at \$75 per hour. This will be discussed further at the next meeting. We also have a couple individuals who may be interested in handling code enforcement in the Village. FINNEY MOVED WITH A SECOND FROM ANDER TO APPROVE THE ICCI AGREEMENT FOR WORK AT SPRING HILL MEADOWS AND STEAK 'N SHAKE, PENDING REVIEW BY THE VILLAGE ATTORNEY. MOTION PASSED.

OLD BUSINESS:

1. There was no update on the watershed project or business hours of operation.
2. The Village Attorney will put together an acceptable Affordable Housing Plan that the Village can submit to meet the requirements of this Act.
3. The transition fees ordinance is still undergoing revision, and we should have an updated draft shortly.
4. The Board reviewed the draft "log form" and "projects list" for Public Works and changes were suggested. It was suggested that contact report resolutions could also be included on the report. Trustee Wind will review this draft with Art Sunderlage.
5. Board discussed the Whitney Road right-of-way stub and they are willing to sell the applicable portion to the adjacent residents. The residents have not been advised of the estimated sales price of about \$21,500 plus costs. Mr. Schuster will contact the residents and report back to the Board. He will also discuss with them the issue of the survey. The other side of the stub is a village property detention area.
6. President Pickett has discussed the boundary agreement with the Elgin Mayor. A meeting is in the process of being set up with the acting city manager. (Trustee Getz leaves at 10:10 p.m.)

7. Trustee Grom discussed two possible grant applications for our Green Communities concept plan, both which would require matching funds from the Village. To apply for the entire plan would require about \$100,000 from the Village by mid-2007; to do a small portion of the plan would require about \$13,000 but is contingent on the Village receiving funds from grant sources. The application must be submitted this month. GROM MOVED WITH A SECOND FROM ZIEMBA TO APPLY FOR THE SMALLER GRANT. MOTION PASSED.

NEW BUSINESS:

1. It was noted that Rutland-Dundee Fire Chief Anderson is retiring this spring.
2. Clerk discussed the need for a recording secretary at the public hearings and asked the Board to consider paying on an hourly basis for this position. We have not yet found anyone to take this position and it will be put in the newsletter.

WIND MOVED WITH A SECOND FROM ANDER TO ADJOURN THE MEETING AT 10:25 P.M. MOTION PASSED.

Respectfully submitted,

Norine Olson

Norine Olson
Village Clerk