

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. In attendance were President Pickett, Trustees Ander, Finney, Getz, Grom, Wind, and Ziemba, Police Chief Montalbano, Finance Director Volkening, Village Attorney Schuster, Village Engineer Heinz, and Clerk Olson.

President Pickett explained the rules for speaking under the public comments section of the meeting.

MINUTES:

1. GROM MOVED WITH A SECOND FROM ZIEMBA TO APPROVE THE REGULAR MEETING MINUTES OF DECEMBER 15, 2003. MOTION PASSED.

PRESIDENT:

1. K.D.O.T. will hold an open house/public hearing on January 28th to review the progress on its 2030 transportation plan at the Kane County government center in Geneva. The plan may be viewed on its website.
2. ANDER MOVED WITH A SECOND FROM GROM TO APPROVE RESOLUTION NO. 322 WHICH ADOPTS THE KANE COUNTY NATURAL HAZARDS MITIGATION PLAN. MOTION PASSED.
3. Comcast now offers digital tv and broadband access to the internet.

CLERK:

1. GROM MOVED WITH A SECOND FROM ZIEMBA TO APPROVE COMCAST PERMIT REQUEST NO. PSH-032 TO PERFORM WORK AS SPECIFIED. MOTION PASSED.

PLAN COMMISSION:

We have received a packet for subdivision approval from LK LLC for a residential development of 17 homes on the Michalski property.
(Trustee Getz arrives at 7:42 p.m.)

ZONING COMMISSION:

1. Chairman Art Neil would like to move forward as soon as possible on the PUD matter. Paul Bednar previously gave the Board a quote for his services. Mr. Neil was asked to submit a written list of all quotes received for the PUD project and the Board will make a decision at the next board meeting.
2. The Zoning board is reviewing the matter of building heights in the village but there are a number of issues to be considered before they make their recommendation.

ZBA:

No report.

ATTORNEY:

1. The jetter agreement was reviewed and additional language will be added to paragraph 7 at the request of the Village insurance company. ANDER MOVED WITH A SECOND FROM ZIEMBA TO APPROVE THE JETTER SERVICES AGREEMENT WITH THE CHANGES DISCUSSED. MOTION PASSED. This Agreement will then be sent to East Dundee for their approval.
2. ZIEMBA MOVED WITH A SECOND FROM WIND TO APPROVE ORDINANCE NO. 2004-1 ENTITLED "AN ORDINANCE AMENDING THE REGULATIONS IN THE B-1 BUSINESS DISTRICT AND IN THE B-2 VILLAGE BUSINESS DISTRICT REGARDING PERMITTED USES, PROHIBITED USES AND OFF-STREET PARKING, AND CREATING A SPECIAL USE FOR DRIVE-IN AND DRIVE-THROUGH FACILITIES IN THE VILLAGE." Trustee Ander again voiced his opposition to any drive-through restaurant

facility. The Board discussed the audio level on the speaker system for taking orders, but decided to keep it as set in the ordinance at 35 decibels measured at 100' from the speaker. AYE: ZIEMBA, WIND, FINNEY, GROM. NAY: ANDER, GETZ. MOTION PASSED.

3. Attorney reviewed the process to vacate the two Village-owned parcels on Beau Brummel and Hilltop. We must order surveys and title commitments for the parcels. It will be necessary to locate any utility or other easements, through village maps and calling JULIE to mark the parcels. We must also obtain a Village easement along these parcels similar to those already existing on the adjacent property, as well as right of way for the Village along the front parcel lines. These will all be noted on the plats. ZIEMBA MOVED WITH A SECOND FROM GROM TO AUTHORIZE THE VILLAGE ATTORNEY AND VILLAGE ENGINEER TO SUBMIT COST ESTIMATES ON THESE ITEMS FOR THE NEXT MEETING. MOTION PASSED.

4. GROM MOVED WITH A SECOND FROM GETZ TO APPROVE ORDINANCE NO. 2004-2 ENTITLED "AN ORDINANCE AMENDING THE STORM WATER REGULATIONS OF THE VILLAGE BY ADOPTING THE KANE COUNTY STORM WATER MANAGEMENT REGULATIONS AS INITIALLY ENACTED AND SUBSEQUENTLY AMENDED BY THE COUNTY BOARD." AYE: GROM, GETZ, ANDER, FINNEY, WIND, ZIEMBA. MOTION PASSED.

5. WIND MOVED WITH A SECOND FROM GETZ TO APPROVE RESOLUTION 323 ENTITLED "A RESOLUTION ESTABLISHING A SCHEDULE OF FEES AND CREATING CERTAIN OFFICES FOR IMPLEMENTATION OF THE VILLAGE'S STORM WATER MANAGEMENT REGULATIONS." Trustee Grom voiced her strong opposition to the Village taking on responsibility as a certified community to manage this ordinance, as she feels we do not have the staff, experience or expertise to do so, and feels we should leave this management with the county. There was Board discussion on the management duties of the Village related to this ordinance. The resolution will be modified on the first page under Section 1, "...the Village President, or his designee".... AYE: WIND, GETZ, ANDER, FINNEY, ZIEMBA. NAY: GROM. MOTION PASSED.

6. The Board reviewed the draft Official Procedures Manual and suggested changes. A revised draft will be distributed to the Board and to the committee chairmen for their comments. During discussion, it was noted that the village engineers have many documents that are not part of the village files and certain final documents should be given to the village for its records.

ENGINEER:

1. Jelkes Creek bridge. Madden Construction has completed all punch list items for this project. A small amount of their final payment will be withheld until the spring to ensure that the seed planted late last fall has taken. The engineer was advised by a sub-contractor that he has not yet been paid by Madden, although he signed a waiver. The engineer should discuss this with Madden, since Village records show the sub was paid. The engineer will submit a payout letter at the next board meeting.

2. The engineer sent a letter to the owners of the new Spring Hill Meadows development that their proposed sewer loads are above the allowable 7 p.e. per acre as stated in the Target agreement. This should be clarified with Joe Heinz and the Board updated.

DIRECTOR OF FINANCE:

1. ZIEMBA MOVED WITH A SECOND FROM ANDER TO APPROVE THE JANUARY 5TH ACCOUNTS PAYABLE IN THE AMOUNT OF \$62,751.25. AYE: ZIEMBA, ANDER, FINNEY, GETZ, GROM, WIND. MOTION PASSED.

2. ZIEMBA MOVED WITH A SECOND FROM GETZ TO AUTHORIZE PUBLICATION OF A REQUEST FOR BIDS FOR A NEW 2-YEAR VILLAGE LANDSCAPING CONTRACT. The current two-year contract expires in April. The Board suggested we restrict any spraying for weeds to no closer than 10-15' from any waterway. We should also request the safety data sheets on any chemicals used by the vendor. MOTION PASSED.

COMMENTS FROM THE PUBLIC:

There were no comments from the public.

PARKS, ROADS & STREETS:

1. Trustee Wind has received several e-mails from residents upset about the recent announcement by the Park District of the closing of Sleepy Hollow pool. A public meeting to discuss this has been scheduled by the Park District.

FINANCE:

1. The Finance Committee reviewed the 7month financial statements and noted that revenues are similar to last years, although state income tax is down. Expenses are also similar to the prior fiscal year.
2. The street light pole replacements will be done when all poles are received by the vendor, weather permitting.

WATER & SEWER:

No report.

POLICE & PUBLIC SAFETY:

No report.

PUBLIC BUILDINGS & ENVIRONMENTAL:

No report.

BUILDING & ZONING ENFORCEMENT:

No report.

OLD BUSINESS:

1. Tree preservation ordinance. The draft ordinance was further discussed at length and additional changes will be made and the final ordinance presented for approval at the next meeting. The Board felt that the Spring Hill Meadows development on Route 72 should be exempt from this ordinance since it has not yet been passed by the Board and the development is already underway.
2. Green Communities. Trustee Grom presented the formal Green Community Plan, the result of nine months of work, and requested approval at the next meeting. The Village may qualify for funding for some initial work on the plan but we must act quickly and the plan must first be approved by the Board. However, most funding is available as matching grants. Trustee Grom thanked many individuals for their assistance in this project.

NEW BUSINESS:

No report.

ANDER MOVED WITH A SECOND FROM WIND TO ADJOURN THE MEETING AT 10:10 P.M. MOTION PASSED.

Respectfully submitted,



Norine Olson
Village Clerk