

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. In attendance were President Pickett, Trustees Ander, Finney, Getz, Grom, Wind, and Ziemba, Police Chief Montalbano, Finance Director Volkening, Village Attorney Schuster, and Clerk Olson.

President Pickett explained the rules for speaking under the public comments section of the meeting.

MINUTES:

1. ANDER MOVED WITH A SECOND FROM WIND TO APPROVE THE REGULAR MEETING MINUTES OF SEPTEMBER 2, 2003. The minutes should be amended on page 1 under ZBA to include the removal of the shed as a condition of the variance approval. MOTION PASSED.

PRESIDENT:

1. The Natural Hazardous Mitigation Plan had a public hearing and the plan has been sent to the Kane County Board for adoption.
2. It was noted by a trustee that Plan Commission Chairman Tileston was contacted concerning a possible request for a meeting on the Michalski property. The Board discussed notification about contacts to village officials for information, meetings, etc. Following discussion, it was the consensus that the Board should be advised when there is an actual meeting scheduled.

CLERK:

1. The carnival vendor to work at Randy's sent state inspection reports for the rides. We have already received their certificate of insurance. The Board approved the festivities at Randy's for the month of October.
2. GROM MOVED WITH A SECOND FROM WIND TO APPROVE THE COMCAST PERMIT REQUEST FOR WORK AS SPECIFIED. MOTION PASSED.
3. Information for the next newsletter is needed as soon as possible.

PLAN COMMISSION:

No report.

ZONING COMMISSION:

The Board discussed the hiring of a PUD planner. It was agreed by the Board and Chairman Art Neil that the concept of a PUD planner should be further considered. The Board would like to obtain one or two additional fee estimates from other planners and Mr. Neil will do so before the next board meeting.

ZBA:

No report.

8:00 P.M. Dave Knutte of Knutte & Associates, the Village accounting firm, was present to review the audit for the year ending April 30, 2003 and answer questions from the board. It was noted that the Village must implement the new GASB 34 accounting standards in the near future.
(Trustees Getz and Ziemba arrive at 8:20 p.m.)

ATTORNEY:

1. ANDER MOVED WITH A SECOND FROM GROM TO APPROVE ORDINANCE NO. 2003-22 ENTITLED "AN ORDINANCE VARYING THE SIDE YARD SET BACK REQUIREMENT OF THE R-1 RESIDENTIAL ZONING DISTRICT FOR THE PROPERTY LOCATED AT 941 WILLOW LANE IN THE VILLAGE." Minor changes will be made on the first page. AYE: ANDER, GROM, FINNEY, GETZ, WIND, ZIEMBA. MOTION PASSED.

ENGINEER:

No report.

DIRECTOR OF FINANCE:

1. ZIEMBA MOVED WITH A SECOND FROM GETZ TO APPROVE THE ACCOUNTS PAYABLE OF SEPTEMBER 15, 2003 IN THE AMOUNT OF \$107,796.14. AYE: ZIEMBA, GETZ, ANDER, FINNEY, GROM, WIND. MOTION PASSED.
2. GROM MOVED WITH A SECOND FROM GETZ TO APPROVE ORDINANCE NO. 2003-23 ENTITLED "AN ORDINANCE AUTHORIZING THE EXECUTION OF ILLINOIS MUNICIPAL LEAGUE RISK MANAGEMENT ASSOCIATION ("IMLRMA") INTERGOVERNMENTAL COOPERATION CONTRACT BETWEEN THE VILLAGE OF SLEEPY HOLLOW AND THE ILLINOIS MUNICIPAL LEAGUE RISK MANAGEMENT ASSOCIATION." AYE: GROM, GETZ, ANDER, FINNEY, WIND, ZIEMBA. MOTION PASSED. This was required by our liability insurance carrier and was reviewed by the Finance Committee, which found it acceptable.
3. ZIEMBA MOVED WITH A SECOND FROM WIND TO AUTHORIZE THE VILLAGE PRESIDENT TO SIGN THE ACCEPTANCE LETTER TO I.D.O.T. MOTION PASSED BY VOICE VOTE. This relates to the MFT road work.
4. Eight bids were received for a new copy machine. ZIEMBA MOVED WITH A SECOND FROM ANDER TO PURCHASE THE KYOCERA MITA KM3530 COPY MACHINE FROM IMPACT NETWORKING FOR \$5,572 WITH AN ANNUAL SERVICE AGREEMENT OF \$864 FOR 72,000 COPIES. AYE: ZIEMBA, ANDER, FINNEY, GETZ, GROM, WIND. MOTION PASSED. The old copier will be offered for sale in the next newsletter.
5. All Village carpeting will be cleaned on Saturday.

COMMENTS FROM THE PUBLIC:

There were no comments from the public.

PARKS, ROADS & STREETS:

1. The loan-a-truck program ends in mid-October. Residents can add brush to the bonfire pile from October 1st until the bonfire, which will be held on October 25th this year.
2. Although we will not be doing any road improvements this year, crack sealing can still be done if the weather permits.
3. The resident on Joy Lane who caused road damage from his driveway work has repaired the road himself.

FINANCE:

1. The Finance Committee reviewed the audit and recent financial statements. The statements to date look good. Trustee Ziemba commented on revenue for the Village from sales tax.
2. ZIEMBA MOVED WITH A SECOND FROM GROM TO ACCEPT THE AUDIT REPORT OF APRIL 30, 2003. MOTION PASSED.

WATER & SEWER:

1. Elgin has sent their monthly water bill.

POLICE & PUBLIC SAFETY:

1. The police dept. raised \$1,166 from the quilt raffle and all funds will be donated to the Illinois Special Olympics.

}. GROM MOVED WITH A SECOND FROM ZIEMBA TO HIRE ERIC M. MAURER AS A PART TIME OFFICER AT \$10/HOUR, EFFECTIVE SEPTEMBER 19, 2003. MOTION PASSED.

3. The Knights of Columbus will hold their annual fund raising drive in the Village on September 18th and 19th.

PUBLIC BUILDINGS & ENVIRONMENTAL:

No report.

BUILDING & ZONING ENFORCEMENT:

1. The code enforcement officer will send a letter to the home on Jamestowne with a new swimming pool.

(Attorney Schuster arrives)

NEW BUSINESS:

1. GETZ MOVED WITH A SECOND FROM ANDER TO AUTHORIZE THE VILLAGE PRESIDENT AND CLERK TO SIGN THE DEED RESTRICTION/COVENANT. MOTION PASSED. This relates to the wetland mitigation project along Sleepy Hollow Road and was required by the Army Corps of Engineers. The project has not yet started and is being reviewed by Kane County.

OLD BUSINESS:

1. The Board discussed the revisions to the proposed tree conservation ordinance. It was noted that heritage trees are also significant trees and residents would only have to obtain permits to remove heritage trees. It was suggested we include additional language about conservation/protection of trees and significant vegetation (not just removal restrictions) in the ordinance. Some trustees have discussed this proposed ordinance with residents and many are not in favor of restrictions. It was suggested an informative article be included in the newsletter, requesting resident feedback on this issue.

2. Board discussed additional modifications to the policy regarding office and file access by residents. The memo will be expanded regarding resident access to materials in the trustee office and fulfilling resident requests for information. The Board suggested a general procedure manual be prepared for all committees. The ZBA ordinance should be changed to delete the ZBA secretary as "custodian" of the ZBA records.

3. The Green Communities Committee core team will hold a meeting on September 25th and the final public open house on October 2nd at Sleepy Hollow School.

GETZ MOVED WITH A SECOND FROM WIND TO ADJOURN TO EXECUTIVE SESSION AT 10:00 P.M. TO DISCUSS PENDING LITIGATION PURSUANT TO §2(C)(11) OF THE OPEN MEETINGS ACT. MOTION PASSED.

The regular meeting reconvened at 10:20 p.m.

ANDER MOVED WITH A SECOND FROM ZIEMBA TO ADJOURN THE MEETING AT 10:20 P.M. MOTION PASSED.

Respectfully submitted,

Norine Olson

Norine Olson
Village Clerk

EXECUTIVE MEETING MINUTES

Released
5-3-04

SEPTEMBER 15, 2003

The executive session of the Sleepy Hollow Board of Trustees was convened at 10:00 p.m. for the purpose of discussing pending litigation pursuant to §2(c)(11) of the Open Meetings Act. In attendance were President Pickett, Trustees Ander, Getz, Grom, Finney, Wind, and Ziemba, Village Attorney Schuster, and Clerk Olson.

1. Pulte v. Village of Sleepy Hollow. Mr. Schuster informed the Board that following Pulte's recent settlement demand of \$500,000, and the Village insurer's counter-offer of \$20,000, Pulte has submitted their counter-offer to settle this matter for \$30,000. The Village insurance carrier is willing to pay this amount to settle the case and the Board agreed to this settlement. Mr. Schuster will inform the court on September 25th of the proposed settlement. A settlement agreement will be submitted to the Board for final approval and signature. The only remaining issue in this case is the easement of Sleepy Hollow Road which West Dundee has not yet settled with the Village. Pulte has said all issues must be settled, including this matter. The Village will request that Pulte intercede with West Dundee to settle this issue. The Village would prefer its easement to extend at least 15' from the west side of the road.

WIND MOVED WITH A SECOND FROM ZIEMBA TO ADJOURN THE EXECUTIVE SESSION
AT 10:20 P.M. MOTION PASSED BY VOICE VOTE.

Respectfully submitted,



Norine Olson
Village Clerk