

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. In attendance were President Pickett; Trustees Getz, Grom, Merkel, Morris, Rzonca and Ziemba; Police Chief Montalbano; Finance Director Ellen Volkening; Village Attorney Schuster; and Clerk Olson.

MINUTES:

1. The minutes should be corrected on page 1 under Attorney, "CPA" should be "CPI". MORRIS MOVED WITH A SECOND FROM MERKEL TO APPROVE THE REGULAR MEETING MINUTES OF JANUARY 6, 2002 AS CORRECTED. MOTION PASSED BY VOICE VOTE.

PRESIDENT:

1. MERKEL MOVED WITH A SECOND FROM GETZ TO APPROVE THE APPOINTMENT OF LAWRENCE SCHNEIDER OF KATRINA LANE TO THE PLAN COMMISSION. MOTION PASSED BY VOICE VOTE.

2. President Pickett recommended that the number of required members of the Plan Commission be changed from 9 to 7; the Zoning Commission and ZBA have 7 members. It will be easier to meet a quorum with 7 members. An ordinance will be required to make this change to the Village Code.

CLERK:

1. GROM MOVED WITH A SECOND FROM GETZ TO APPROVE ORDINANCE NO. 03-1 ENTITLED "AN ORDINANCE ADOPTING CERTAIN AMENDMENTS TO THE VILLAGE ZONING REGULATIONS REGARDING SIGNS AND LOT SIZE FOR THE BUSINESS DISTRICT IN THE VILLAGE". Trustee Morris felt the wording in the ordinance was confusing although he agreed with the ordinance in principle. After Board discussion, it was agreed that the Village Attorney should review with Trustee Morris, make modifications, and submit at the next board meeting. Trustees Grom and Getz withdrew their motion and second.

PLAN COMMISSION:

Chairman Ralph Tileston noted that the Plan Commission has had two meetings concerning the Michalski property and another meeting will be held tomorrow night, at which time they hope to vote on the issue.

ZONING COMMISSION:

Chairman Art Neil stated that the public hearing on the Michalski property re-zoning will be January 30<sup>th</sup> at 7:30 p.m. He noted that the Zoning and Plan Commissions are strictly advisory boards to the Board of Trustees.

ZBA:

No report.

ATTORNEY:

No report.

ENGINEER:

1. President Pickett noted that the Engineer's project update report does not include the Locust/Sycamore drain tile project or the Deer Creek/Jamestowne drainage project.

2. Trustee Grom has sent the Engineer questions concerning the billing on the Jelkes Creek bridge project.

DIRECTOR OF FINANCE:

1. ZIEMBA MOVED WITH A SECOND FROM MERKEL TO APPROVE THE ACCOUNTS PAYABLE WARRANTS OF 1/20/03 IN THE AMOUNT OF \$68,809.01. AYE: ZIEMBA, MERKEL, GETZ, GROM, MORRIS, RZONCA. MOTION PASSED. Payment of bills on the road improvements program and the Jelkes Creek bridge project engineering fees will be withheld until clarified. The Board also discussed the payment to the landscapers for additional work performed.
2. Budget packets will be distributed next week.

COMMENTS FROM THE PUBLIC:

1. Dave Kennedy (and his wife) of Hemlock Drive presented a map on a proposed West Dundee residential development behind Hemlock and stated their concerns about drainage onto Sleepy Hollow residents' property as they are downhill from the site. President Pickett will contact West Dundee to inquire about this proposal and possibly have our engineer review the plans.
2. Jim Klausing presented affidavits from 10 Sharon Drive residents stating that they had not received certified notice within 15 days of the rezoning public hearing on the Michalski property.

PARKS, ROADS & STREETS:

1. M&H Landscaping submitted a proposal for landscaping maintenance. GROM MOVED WITH A SECOND FROM MERKEL TO APPROVE THE PURCHASE ORDER OF \$3,825.00 TO M&H LANDSCAPING FOR RE-EDGING AND MULCHING THE ENTRYWAYS AND VILLAGE HALL COMPLEX. AYE: GROM, MERKEL, GETZ, RZONCA. NAY: MORRIS, ZIEMBA. MOTION PASSED. This expenditure is in the budget.
2. We have received a draft agreement from the facilitator for the Green Communities grant that will be reviewed by the Village Attorney.

FINANCE:

1. Two resolutions to be included on the April 1<sup>st</sup> ballot were discussed that would allow the Village to increase the levy over the tax cap and increase the corporate fund tax rate. This would raise only the portion of taxes paid to Sleepy Hollow. If passed, the increase would become effective this year and bring approximately \$158,000 more to the Village. ZIEMBA MOVED WITH A SECOND FROM MORRIS TO APPROVE RESOLUTION NO. 313 ENTITLED "A RESOLUTION PROVIDING FOR A REFERENDUM TO INCREASE THE VILLAGE'S AGGREGATE TAX EXTENSION IN ACCORD WITH THE PROPERTY TAX EXTENSION LIMITATION LAW." AYE: ZIEMBA, MORRIS, GETZ, GROM, MERKEL, RZONCA. MOTION PASSED.  
ZIEMBA MOVED WITH A SECOND FROM MORRIS TO APPROVE RESOLUTION NO. 314 ENTITLED "A RESOLUTION PROVIDING FOR A REFERENDUM FOR APPROVAL OF AN INCREASE IN THE TAX RATE FOR THE CORPORATE FUND OF THE VILLAGE." AYE: ZIEMBA, MORRIS, GETZ, GROM, MERKEL, RZONCA. MOTION PASSED. It was agreed that additional revenue for the Village is necessary, through a tax increase to residents and/or commercial development in the Village.
2. Review of the financial statements was deferred to the next meeting.

WATER & SEWER:

The IEPA audit report is being handled by the Village Engineer.

POLICE & PUBLIC SAFETY:

1. A thank you was received from the Hanover Park police chief for our police assistance during recent arrests in the Village.

2. The monthly police activity report was presented.
3. GETZ MOVED WITH A SECOND FROM ZIEMBA TO APPROVE THE HIRING OF STEVE KOTARINOS AS A PART TIME POLICE OFFICER, EFFECTIVE IMMEDIATELY. MOTION PASSED BY VOICE VOTE. Officer Kotarinos, who was a police officer in Florida, was present at the meeting.

PUBLIC BUILDINGS & ENVIRONMENTAL:

1. ZIEMBA MOVED WITH A SECOND FROM GROM TO APPROVE THE CHANGES TO THE PERSONNEL POLICY MANUAL WITH THE AMENDMENT NOTED. MOTION PASSED BY VOICE VOTE.
2. We do not accept used batteries for disposal at the Village Hall.

BUILDING & ZONING ENFORCEMENT:

1. We have received an application for a code enforcement position.
2. A resident on Sleepy Hollow Road has been sent a letter on possible zoning violations.

OLD BUSINESS:

1. The agreement for the wetland mitigation bank will be presented for approval at the next board meeting.

NEW BUSINESS:

No report.

MORRIS MOVED WITH A SECOND FROM ZIEMBA TO ADJOURN THE MEETING AT 9:15 P.M.  
MOTION PASSED BY VOICE VOTE.

Respectfully submitted,



Norine Olson  
Village Clerk