

APPROPRIATION HEARING  
MINUTES

JULY 7, 1997

The public hearing for the appropriations ordinance for fiscal year 1997-98 was called to order at 7:20 p.m. by President Shields. In attendance were Trustees Czerniawski, Harney and Merkel; Treasurer Panning, and Clerk Olson. There were also four people in the audience.

President Shields suggested we add \$12,000 for permitting costs for a project on the culvert on Thorobred Lane to stop the flooding during storms. Treasurer Panning also suggested we increase the appropriation under properties for rental, #428, from \$1,200 to \$1,800.

There were no other comments or questions by any trustees or members of the audience.

On motion made by Czerniawski and seconded by Harney, the public hearing adjourned at 7:25 p.m.

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REGULAR MEETING  
MINUTES

JULY 7, 1997

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. In attendance were President Shields; Trustees Czerniawski, Harney, Merkel, and Nemec; Police Sgt. Childs; Treasurer Panning; Attorney Schuster; Engineer Naylor; and Clerk Olson. Trustees DeBolt and Williams were absent.

MINUTES:

NEMEC MOVED WITH A SECOND FROM MERKEL TO ACCEPT THE REGULAR MINUTES OF JUNE 16, 1997 AS SUBMITTED. MOTION PASSED BY VOICE VOTE.

PRESIDENT:

No report.

CLERK:

1. A resident has requested use of the Village Hall in the evening for a women's investment club. After discussion, it was decided it would be difficult to accommodate them after business hours since there would be no one to let them in or lock up the building afterward. Clerk will advise the resident.
2. Police Clerk Becky Freemon had a baby girl on June 20. The Board authorized the Clerk to send a gift.

PLAN COMMISSION:

Chairman Jim Markey said there is one opening on the committee and President Shields has heard from a resident expressing interest in a committee position.

ZONING BOARD:

1. Chairman Walt Heffron briefly reviewed the NIPC model ordinance given to him by Trustee Harney on regulating development in wetland areas. This ordinance is extensive and detailed and if we adopt a similar ordinance, it would require special permits not provided for in our current zoning ordinances. The Zoning Board will begin development of a similar ordinance for our Village and requested assistance from Trustee Harney, who is knowledgeable in this area. Adoption of this ordinance would require a public hearing and input from residents as there could be restrictions in landscaping for residents living in these designated areas.

2. A resident requesting a permit for a garage addition has an illegal, non-conforming shed on the property. The zoning enforcement officer interprets our ordinance that we can withhold the garage permit as this shed makes the entire parcel non-conforming. The Village Attorney will research the issue and return his opinion to the Board. Until that time, no building permit will be issued.

3. Zoning Enforcement Officer Joel Kruse asked if he had any leeway for allowing minimal ZBA variances without forcing the resident to go through the entire ZBA process. President Shields felt any variances should go through the proper procedures set out in our ordinances. This particular variance involved a deck and it was questioned whether this could just be considered a usual and customary accessory to a residence, thus avoiding a variance procedure. The Village Attorney will also look into this issue.

#### ZBA:

No report.

#### ATTORNEY:

1. The Bluffs have requested release of their completion bond. This matter will be reviewed by CMT and certified by Engineering Enterprises. The Bluffs must still file a 15 month maintenance bond.

2. The attorney for the owners of Randy's Farm have made some technical objections to the lease agreement we prepared.

3. The Steffen subdivision (Route 72 & Sleepy Hollow Road) plat is still pending.

4. A conference call is scheduled tomorrow between CMT and the bond company attorney regarding the water main project, and in particular, the culvert problem on Crane Drive. The area has still not been examined by anyone.

#### ENGINEER:

1. The MFT road work is now scheduled to begin the last week in July.

2. The Engineer is working on the final checklist for the Bluffs close out.

3. Flushing in the Village is scheduled to begin the week of July 14<sup>th</sup>.

4. Mr. Naylor discussed the traffic problems in the Bluffs. He noted that these problems are faced everywhere and there is no single, perfect solution to these problems. He suggested we study all entryways to the Village to determine if they are all experiencing similar traffic problems. He recommended the Board read two publications which address these traffic problems and offer possible solutions, and left copies. Dennis Nastali of the Bluffs Homeowner's Association said their ideal solution would be to completely block the subdivision to through traffic at Katrina but the Board said this was not feasible. Installation of speed bumps would increase maintenance costs because of the snow plows. (Trustee Nemec leaves the meeting at 8:45 p.m.) Mr. Naylor said the suggestions from the Bluffs residents were possible solutions but suggested that those that are "self-enforceable" rather than police enforced, would be more successful; i.e., a one way street would be more likely followed than a "no left turn" sign. This matter will be discussed at the next meeting.

5. The engineer has looked at replacing the culvert at Thorobred Lane to prevent flooding in and around the fire station during heavy rains. This can be done with a box culvert or an arch culvert, at approximate costs of \$70,000 or \$80,000 respectively. Before any work can begin, we must go through a lengthy permit process (3-6 months) with various agencies, and initial engineering work and analysis at a cost of about \$10,000. Our engineer will look for any possible grant money for this project. Mr. Naylor will give the Board copies of his initial work on this project. CZERNIAWSKI MOVED WITH A SECOND FROM HARNEY TO APPROVE THE EXPENDITURE OF \$10,000 TO BEGIN THE PERMIT PROCESS FOR REPLACING THE CULVERT AT THOROBRED LANE. AYE: CZERNIAWSKI, HARNEY, MERKEL, SHIELDS. MOTION PASSED.

6. Mr. Naylor introduced Brad Sanderson from his office who will oversee the MFT project.

\*\*\*\*\*OPEN TO THE PUBLIC\*\*\*\*\*

(9:05 - 9:20 p.m.)

1. Diane Norfray of Deer Lane asked if there would be a left turn lane for Joy Lane when driving south on Randall. The plans indicate there will be a left turn lane, but no light.
2. Bill Storms of Stevens Court said they are having a block party and asked permission to block off the cul de sac. The Board approved as long as everyone on the cul de sac agreed and someone could "un-block" the area if necessary. Public Works can deliver horses to the area also. He also asked when Stevens Court would be asphalted—this will be done next year. He also wondered if the fire department had considered the possible flooding when they built on Thorobred. They are a separate entity from the Village and the flooding is a recent problem.
3. Joe and Sara Radochonski filed an application with the ZBA for a variance in May and have had three hearings canceled. Their calls have not been returned by the ZBA chairman and they would like to have this variance heard. President Shields has left a message with Chairman John Kedzior to contact this couple and advised them that if the upcoming hearing this week is again canceled, they should contact him for further action. We may need to appoint a co-chairman to handle this variance.

TREASURER:

1. Add to the warrants \$5,000 for Mueller & Co. and \$26.00 for GFOA. Trustee Harney requested that we get a copy of the village landscaping design from Martin. CZERNIAWSKI MOVED WITH A SECOND FROM HARNEY TO APPROVE THE JULY 3 WARRANTS IN THE AMOUNT OF \$72,466.30. AYE: CZERNIAWSKI, HARNEY, MERKEL, SHIELDS. MOTION PASSED.
2. Discussed the appropriation ordinance. We should change the rental under village properties from \$1,200 to \$1,800 and change the 5 year capital improvement fund for properties by adding \$12,000 for the permit process for the culvert replacement on Thorobred. This will change the total appropriation to \$2,738,288. CZERNIAWSKI MOVED WITH A SECOND FROM SHIELDS TO APPROVE ORDINANCE NO. 97-12 ENTITLED "APPROPRIATION ORDINANCE", APPROVING APPROPRIATIONS FOR THE YEAR OF \$2,738,288. AYE: CZERNIAWSKI, SHIELDS, HARNEY, MERKEL. MOTION PASSED. President Shields instructed our Village Engineer to start the permit process for the culvert work and to search for any possible grants for this project.
3. ERM has informed us that we should have a reply to our closure request for the underground storage tanks sometime this month.
4. All villages except us are now hooked up to the Wide Area Network through Quadcom. The Board previously discussed this communication upgrade. The other villages have reported a great improvement in Quadcom operations. SHIELDS MOVED WITH A SECOND FROM CZERNIAWSKI TO APPROVE UP TO \$3,600 TO BRADLEY D. CLEGHORN TO UPGRADE THE QUADCOM COMMUNICATION SYSTEM. AYE: SHIELDS, CZERNIAWSKI, HARNEY, MERKEL. MOTION PASSED.
5. The Treasurer was authorized to go out to bid for a new copy machine.
6. The network server system will be upgraded.

ROADS & PARKS:

No report.

FINANCE:

Trustee Czerniawski said the Finance Committee met and discussed last years revenue and expenses. We received \$20,000 more in utility tax than anticipated and spent more than anticipated for part time police. The Finance Department would also like to develop a non-designated fund for long term village projects and asked each trustee to submit a "wish list" of their projects to Trustee Czerniawski.

WATER:

No report.

POLICE:

1. More part time police candidates were interviewed and five more will go through the testing process.
2. President Shields and Chief Montalbano met with Officer Rick Nelson, a part time officer who lives in the Spring Hill Apts., about becoming a resident officer. Because of the high number of calls the police make to the apartments, President Shields thought it would be beneficial to have an officer on call for these apartment buildings. Officer Nelson works full time at Quadcom and part time for the Village, but would be on call 24 hours a day for apartment residents. All apartment residents will have his phone number. He would diffuse situations whenever possible but call police if necessary. We will need to provide him with a pager and radio. We would pay him \$300 per month for his services. The Board would like an informal monthly report from Officer Nelson on incidents he handles.

HEALTH & SANITATION:

No report.

BUILDING:

1. The Fire Dept. reviewed the Village Hall regarding safety. The back barn and its contents are not in compliance. Trustee Harney will discuss removal of most of the contents with Trustee DeBolt.

OLD BUSINESS:

No report.

NEW BUSINESS:

1. Trustee Harney would like to schedule a work session this fall for all board members to review all past Village projects and discuss future goals for the Village. She will submit possible meeting dates to everyone.
2. Rutland-Dundee Fire District. has offered a severe weather warning system at no cost which will be activated by Quadcom. HARNEY MOVED WITH A SECOND FROM MERKEL TO ACCEPT THE OFFER FOR A SEVERE WEATHER WARNING SYSTEM. MOTION PASSED BY VOICE VOTE.

CZERNIAWSKI MOVED WITH A SECOND FROM MERKEL TO ADJOURN THE MEETING AT 10:00 P.M. AYE: CZERNIAWSKI, MERKEL, HARNEY, SHIELDS. MOTION PASSED.

Respectfully submitted,



Norine Olson  
Village Clerk