

REGULAR MINUTES
MINUTES

APRIL 21, 1997

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. In attendance were President Shields; Trustees Czerniawski, DeBolt, Harney, Merkel (7:50 p.m.), Nemec and Williams; Police Chief Montalbano; Treasurer Panning; and Clerk Olson.

MINUTES:

HARNEY MOVED WITH A SECOND FROM DEBOLT TO ACCEPT THE REGULAR MINUTES OF THE APRIL 7, 1997 MEETING. MOTION PASSED BY VOICE VOTE.

PRESIDENT:

1. A company called "On Site" has expressed some interest in the property at Route 72 and Locust. They are meeting at the Village Hall on Saturday with President Shields, and members from other village boards. This meeting is open to the public.
2. Crawford, Murphy & Tilly have submitted their resignation as the village engineers at the request of the Village President. Board members expressed concern in having no village engineer in the interim. Also discussed the completion of several projects involving CMT. We do not yet know if the bonding company will pay the disputed oversight fees for CMT on the water project. If not, these disputed fees will be brought before the Board for resolution. Trustee Williams also noted that a pipe broke on Crane which should be submitted as an additional claim to the bonding company. We will have CMT finish the water main project and the Bluffs subdivision improvements. (Trustee Merkel arrives) CMT will be paid for their preparation and evaluation of the MFT bid specs but a new engineer will oversee the actual road work. President Shields stated he had no problem with CMT's engineering capabilities, but was not happy with their billing practices. DEBOLT MOVED WITH A SECOND FROM WILLIAMS TO ACCEPT THE RESIGNATION OF CRAWFORD, MURPHY & TILLY, INC. AYE: DEBOLT, WILLIAMS, MERKEL, CZERNIAWSKI. NAY: HARNEY, NEMEC. MOTION PASSED.
3. President Shields has been looking for a new engineering firm for some time and introduced his choice of Engineering Enterprises, Inc. of Sugar Grove. Pete Wallers and Ron Naylor distributed a portfolio of the firm and answered questions from the Board. The Board did not feel comfortable approving these engineers without first having time to review their portfolio, checking on their references and comparing their fee schedule with that of CMT. President Shields appointed Engineering Enterprises, Inc. as the village engineers. There was no motion from the Board to approve this appointment at this time, but the President noted that without a village engineer, his appointment would stand unless another appointment was made. These engineers will attend the next board meeting.
4. The Village Hall landscaping project and preparation of bid specs were discussed. President Shields suggested we landscape around the sides and back of the Village Hall to coordinate with the planned clean up of the accumulated "piles" behind the Village Hall. Martin Design has submitted a proposal of \$1,500 for preparation of the bid specs, review of the bids received, and monitoring of the work site. HARNEY MOVED WITH A SECOND FROM WILLIAMS TO ACCEPT THE PROPOSAL FROM MARTIN DESIGN, NOT TO EXCEED \$1,500.00, TO PREPARE BID SPECS FOR THE LANDSCAPING AND OVERSEE THE PROJECT. AYE: HARNEY, WILLIAMS, CZERNIAWSKI, DEBOLT, MERKEL, NEMEC. MOTION PASSED. Trustee Harney noted that we can receive free seed from certain companies and she will advise Martin Design.
5. Discussed the trustee appointments for Building and Health & Sanitation. Sue Harney and Joe Nemec had proposed to switch their trustee appointments with each other as they felt they would be better suited to those positions. However, they said they would go along with the president's appointment if he so desired. The president did not wish to change the original appointments.

*****OPEN TO THE PUBLIC*****

1. Eric Boe and Steve Hunsberger of Hilltop Court expressed concern over the speed of the traffic on Hilltop Lane coming out of Saddle Club. They noted that a Barrington school bus comes by daily at a high rate of speed. They also requested a "no outlet" sign at the entrance to the court and do not feel a stop sign is necessary at their court, but suggested a stop sign at the exit from Saddle Club to slow down traffic. The Board will view the area and make recommendations at the next meeting.
2. Ken Jarard and Dennis Nastali of the Bluffs again noted the large amount of traffic cutting through their subdivision and requested a solution. Mr. Nastali said the traffic has increased in the past six months. They suggested we make it more difficult for cut-through traffic, such as restricting right or left turns during certain times of the day. It was decided to wait until we do a traffic count to try any traffic restricting ideas.
3. Jane Drews and Linda Becker of Van Tassel requested that the Roads Trustee view their street, due for road paving this year. They would like a cup or some type of roadside redirection of the water that flows down the street and into their yards. Trustee DeBolt will view the area with these residents.

CLERK:

1. HARNEY MOVED WITH A SECOND FROM CZERNIAWSKI TO APPROVE RESOLUTION NO. 257, A RESOLUTION OF CARDUNAL SAVINGS AUTHORIZING SIGNATORIES. MOTION PASSED BY VOICE VOTE.
2. HARNEY MOVED WITH A SECOND FROM DEBOLT TO APPROVE ORDINANCE NO. 97-5 ENTITLED "AN ORDINANCE EXCLUDING CERTAIN TERRITORY FROM THE VILLAGE OF SLEEPY HOLLOW". AYE: HARNEY, DEBOLT, CZERNIAWSKI, MERKEL, NEMEC, WILLIAMS. MOTION PASSED.
3. HARNEY MOVED WITH A SECOND FROM NEMEC TO APPROVE ORDINANCE NO. 97-6 ENTITLED "AN ORDINANCE AMENDING THE REGULATIONS GOVERNING THE USE AND OPERATION OF SNOWMOBILES IN THE VILLAGE". AYE: HARNEY, NEMEC, CZERNIAWSKI, DEBOLT, MERKEL, WILLIAMS. MOTION PASSED.

PLAN COMMISSION:

1. Walt Heffron spoke for Chairman Jim Markey who was unable to attend the meeting. Jim can be contacted at home concerning any Plan Commission matters. His number is 426-3046.
2. President Shields noted that the couple who own the vacant lot on Hilltop would again like to meet with the ZBA to discuss their house plans.

ZONING BOARD:

1. The public hearing will be May 15th at 7:30 p.m. at the Village Hall for the proposed zoning amendments. Attorney Schuster has reviewed these amendments and suggested minor changes to Walt Heffron. Mr. Heffron would also like to stagger the appointment terms of the Zoning Board members, so there will not be any chance that there may be all new members at the same time. Tarpaulin covered vehicles were also discussed—Mr. Heffron would also like snowmobiles to be allowed as a covered vehicle. We may wish to include additional items allowable under a tarp. The wording on this matter will be looked at more closely. The village zoning map will also need to be changed and it was agreed to allow CMT to make these changes. Chairman Heffron asked the Board about a resident realtor's request to allow "lead-in" sales signs for open houses, and change the ordinance to that effect. The Board did not want to allow these signs or include permission in the ordinance amendments.
2. Chairman Heffron has had no further word on the two lots by the Chateau property and received no site plans from any parties.

ZBA:

No report.

ATTORNEY:

No report.

ENGINEER:

No report.

TREASURER:

1. WILLIAMS MOVED WITH A SECOND FROM CZERNIAWSKI TO APPROVE THE WARRANTS IN THE AMOUNT OF \$44,363.68. AYE: WILLIAMS, CZERNIAWSKI, DEBOLT, HARNEY, MERKEL, NEMEC. MOTION PASSED.
2. Trustee Czerniawski noted that our financial statements look good. CZERNIAWSKI MOVED WITH A SECOND FROM WILLIAMS TO APPROVE ORDINANCE NO. 97-7 ENTITLED "AN ORDINANCE MAKING SUPPLEMENTAL APPROPRIATIONS FOR CORPORATE PURPOSES FOR THE FISCAL YEAR BEGINNING MAY 1, 1996 AND ENDING APRIL 30, 1997". AYE: CZERNIAWSKI, WILLIAMS, DEBOLT, HARNEY, MERKEL, NEMEC. MOTION PASSED.
3. A new cleaning service has submitted a proposal for Village cleaning. HARNEY MOVED WITH A SECOND FROM WILLIAMS TO AUTHORIZE EXECUTION OF A CLEANING CONTRACT WITH FRESH START MAINTENANCE TO START MAY 1ST AT A MONTHLY RATE OF \$520, SUBJECT TO A BACKGROUND CHECK BY THE POLICE. AYE: HARNEY, WILLIAMS, CZERNIAWSKI, DEBOLT, MERKEL, NEMEC. MOTION PASSED.
4. HARNEY MOVED WITH A SECOND FROM CZERNIAWSKI TO APPROVE THE SOFTWARE MAINTENANCE AGREEMENT WITH MUNICIPAL SOFTWARE, INC. FOR A \$2,300 ANNUAL COST, AND AUTHORIZE THE VILLAGE PRESIDENT TO SIGN THE AGREEMENT. AYE: HARNEY, CZERNIAWSKI, DEBOLT, MERKEL, NEMEC, WILLIAMS. MOTION PASSED.
5. The monthly contact report was reviewed.
6. The proposed Family Medical Leave Act was previously distributed for review. This will be incorporated in the Personnel Policy. Also included in the Policy will be the new 457 Plan Contribution by the Village, which was approved last fall. WILLIAMS MOVED WITH A SECOND FROM CZERNIAWSKI TO APPROVE THE CHANGES IN THE PERSONNEL POLICY MANUEL DATED APRIL 17, 1997. MOTION PASSED BY VOICE VOTE.
7. Treasurer Panning obtained a sample telecommunications ordinance which is quite lengthy and will require extensive review, possibly by a committee organized for that purpose. In the interim, we may wish to consider the idea of a moratorium on antennae construction, which would require a public hearing as it would involve zoning. This could be arranged after the May 15th hearing on the zoning amendments.

ROADS & PARKS:

1. The concrete light pole has been installed in Saddle Club but we don't know if Com Ed has hooked it up yet.
2. Received three bids on the salt storage bin, one for a dome building. Trustee DeBolt is still reviewing these bids, but suggested that we may only need half the size of the building originally designed since we don't receive large quantities of salt on each delivery. Joe Prang suggested we discuss this with Art Sunderlage relative to maneuvering the machinery into the building if the size is reduced. The three bids ranged from approximately \$58,000 to \$68,000.
3. After reviewing the roads, it was suggested we change the MFT roads list by deleting Locust and adding Gail Lane. DEBOLT MOVED WITH A SECOND FROM NEMEC TO AMEND THE MFT APPROVED LIST OF ROADS TO EXCLUDE LOCUST AND INCLUDE GAIL LANE. AYE: DEBOLT, NEMEC, CZERNIAWSKI, HARNEY, MERKEL, WILLIAMS. MOTION PASSED.
4. DEBOLT MOVED WITH A SECOND FROM HARNEY TO LIFT THE WEIGHT RESTRICTIONS IMPOSED ON VILLAGE ROADS FOR THE SPRING THAW. MOTION PASSED BY VOICE VOTE.

FINANCE:

No report.

WATER:

1. Trustee Williams has received more reports of rusty water. Flushing of the pipes has started.

POLICE:

1. Attended the Dundee Township meeting where the intergovernmental agreement for monitoring of roads outside the Village limits by Sleepy Hollow Police was presented.
2. Part time police interviews will be conducted next week.
3. Marge Jefferson of West Dundee was elected the new chairman of Quad Com. The union matter is still in the court system.

HEALTH & SANITATION:

No report.

BUILDING:

No report.

OLD BUSINESS:

1. Trustee Harney has talked to the owner of the property farmed by Randy, who is agreeable to our installing a grass swale to alleviate the flow of dirt and debris into Deer Creek. We will have to pay Randy \$600 per year to use this area for the swale. HARNEY MOVED WITH A SECOND FROM WILLIAMS TO AUTHORIZE \$600 TO BE PAID TO THE GAITSCH BROTHERS FOR LEASE OF 1.2 ACRES OF THEIR LAND FOR THE PURPOSE OF A GRASS SWALE. AYE: HARNEY, WILLIAMS, CZERNIAWSKI, DEBOLT, MERKEL, NEMEC. MOTION PASSED. This swale will not stop the flow of water, just the dirt and debris. We do not yet know the cost of the grass seed and labor.
2. Trustee Harney has been assured that the legislative bill discussed at the last meeting on builder impact fees is "buried".
3. An aerial map for the Village Hall conference room was not ordered. We can obtain maps at a "negotiated" cost through the county, which have various overlays that are computer generated.
4. Trustee Harney brought up the stream bank stabilization proposal discussed at the last meeting. She felt this could be paid for through the parks fund. She was not able to discuss this with engineers with expertise in this area. She is still hopeful we can get a grant for this work and will work with the Park District's grant writer on this. We do not have money in the budget for this project.
5. Resident Bob Gresko made some type of request concerning trees and shrubs on Crane Court. There will be no further work on his property by the Village.
6. Walt Heffron noted that there is a Zoning Board meeting Thursday night. The proposed zoning amendments will be ready next week and copies distributed to all.

NEW BUSINESS:

No report.

HARNEY MOVED WITH A SECOND FROM NEMEC TO ADJOURN THE MEETING AT 10:30 P.M. AYE: HARNEY, NEMEC, CZERNIAWSKI, DEBOLT, MERKEL, WILLIAMS. MOTION PASSED.

Respectfully submitted,



Norine Olson, Village Clerk