

REGULAR MEETING
MINUTES

JANUARY 6, 1997

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. In attendance were President Shields; Trustees DeBolt, Fuqua, Harney, Johnson, Tennis, and Williams; Treasurer Panning; Police Chief Montalbano; Attorney Schuster; Engineer Koenig; and Clerk Olson.

MINUTES:

The December 16, 1996 minutes should be amended on page 2, under Treasurer, #5, to read: "We are having problems with the accounting and utility billing software's latest release." TENNIS MOVED WITH A SECOND FROM HARNEY TO APPROVE THE DECEMBER 16, 1996 REGULAR MINUTES, AS AMENDED. MOTION PASSED BY VOICE VOTE.

PRESIDENT:

No report.

CLERK:

FUQUA MOVED WITH A SECOND FROM DEBOLT TO APPROVE ORDINANCE NO. 97-1 ENTITLED "AN ORDINANCE ESTABLISHING DATES OF REGULAR MEETINGS OF THE BOARD OF TRUSTEES OF THE VILLAGE OF SLEEPY HOLLOW, KANE COUNTY, ILLINOIS, FOR THE CALENDAR YEAR 1997". AYE: FUQUA, DEBOLT, HARNEY, JOHNSON, TENNIS, WILLIAMS. MOTION PASSED.

PLAN COMMISSION:

The Plan Commission will hold its next meeting on January 13, 1997.

ZONING BOARD:

Chairman Walt Heffron stated that additional documents had been received for the zoning application submitted for the parcel on Willow. We are still missing the required number of copies for these documents. Chairman Heffron asked if the village attorney had reviewed all documents submitted to ascertain the completeness of the application. It was noted that we do have a correct list of surrounding property owners. Mr. Heffron would like a joint meeting of the Plan Commission, Zoning Board of Appeals and Zoning Board along with Mr. Kolachne to review this matter prior to a public hearing. This meeting would be open to the public. Attorney Schuster will contact the owner of this parcel to request the correct number of copies.

2. The next Zoning Board meeting is January 16, 1997 at 7:30 p.m.

ZBA:

No report.

ATTORNEY:

1. The attorney is reviewing an EPA matter where we have been listed on the super fund list. This was for 70 gallons of used motor oil we *may have* contributed to the "contamination" of a landfill back in 1980. He is looking at possible settlement for our part in this matter, although we have no idea what settlement amount may be proposed. This may be covered by our insurance.

ENGINEER:

1. IDOT has approved the 1996 MFT program paperwork. The retention of about \$5,000 can be released to the contractor. Our treasurer will handle the paperwork.

2. Trustee Fuqua and President Shields reviewed all village roads for the 1997 MFT program. A map highlighting all roads that are still seal coated and need asphalt was distributed and discussed. The roads were divided into two groups; one with those that need immediate attention and those that will be added to the project depending on the bid quotes compared to our budget for the project. Trustee Tennis noted that Locust just north of Sycamore needs repairs. There is a fairly new process called "chip and seal" for roads currently asphalted which is less expensive than straight asphalt. The Board instructed our engineer to prepare a resolution to bid all roads listed in the Proposed 1997 MFT Resurfacing Program under "Roadway" and all roads listed under "Seal Coat Roads Remaining". The four roads under Seal Coat Roads will contain a special provision that if the bids exceed our budget, these roads will be deleted from the program.

3. Water main - Sebastian Contracting has sent a letter that they have corrected all the work on this project except for the landscaping. Chuck Behm has indicated his approval of work on township property, but we have not yet received approval from Elgin on work in their city. Mr. Nollman is not satisfied with the work along his right of way on Sleepy Hollow Road.

4. Joel Koenig is unable to attend either village meeting in February. The Board said a replacement is not necessary unless something comes up.

8:00 P.M.: Mike Warren and Kevin Bemer from Superior Services discussed our waste pick up bid award. They questioned the accuracy of the number of stickers used by residents and felt that number would determine whether they or Waste Management had the lower bid. They requested that the contract be re-bid or that we change the length of the contract with Waste Management to only one year so that it can be re-bid again at that time. Trustee Tennis presented a detailed analysis he prepared on the costs of both Waste Management and Superior Services, taking both the monthly charge and sticker usage/cost into account. The flat rate using Superior saves each resident about \$63 over three years. Estimating a very conservative number of stickers used in the village, the sticker cost using Waste Management saves each resident about \$55 over three years. Thus, Waste Management will cost each resident only about \$8 more over the next three years, DEBOLT MOVED THAT WE RECONSIDER THE CONTRACT THAT WE LET FOR OUR WASTE PICK UP IN THE VILLAGE. There was no second to the motion.

with potential for providing some non-monetary benefits to village residents

*****OPEN TO THE PUBLIC*****

1. Resident Sandy Rogers of 726 Jamestowne Road expressed his dissatisfaction with the choice of Waste Management and felt the lowest bidder should have been awarded the contract or that Superior should have had the opportunity to resubmit their bid, adding the extras that Waste Management had included with their bid proposal.

2. Resident Sherry Bills of Saddle Club Estates stated that although she does not have large trees with leaves, she used approximately 50 stickers last year on yard waste and would have strongly objected to the high sticker cost of Superior Services. She said she was also in favor of the free leaf pick ups though she would not use them personally. Mrs. Bills has a problem with a neighbor having continuous parties, parking on both sides of the street and loud noise all night. Chief Montalbano informed the board that the only way to

enforce the no parking ordinance on the streets would be to post signs at all village entrances. Police have been called to the house and issued several warnings. Mrs. Bills would need to file a complaint about disturbing the peace for this to be enforced. The Board authorized the police chief to take all steps necessary to alleviate the problems.

TREASURER:

1. Add to the warrants \$28,29.56 for Smith Electric. TENNIS MOVED WITH A SECOND FROM FUQUA TO APPROVE THE WARRANTS IN THE MODIFIED AMOUNT OF \$64,951.85. AYE: TENNIS, FUQUA, DEBOLT, HARNEY, JOHNSON, WILLIAMS. MOTION PASSED.
2. Elgin has increased our water rates by 5.2%; our increase to residents will average 3.2% per bill. There will also be a 10% penalty on late payments. TENNIS MOVED WITH A SECOND FROM WILLIAMS TO APPROVE ORDINANCE NO. 97-2 ENTITLED "AN ORDINANCE AMENDING SECTION 6-3-7B 2b, SECTION 6-3-9B.1 SECTION 6-309B.3, SECTION 6-3-9C.1, AND 6-3-10B.2 OF TITLE 6, CHAPTER 3, TITLES VILLAGE WATER AND SEWER, AND AMENDING SECTION 6-4a-7b.1 AND REMOVING SECTION 6-4A-7B.2 AND 6-4A-7B.3 OF TITLE 6, CHAPTER 4A, TITLES WASTEWATER AND SERVICE CHARGES OF THE VILLAGE CODE OF THE VILLAGE OF SLEEPY HOLLOW, KANE COUNTY, ILLINOIS". AYE: TENNIS, WILLIAMS, DEBOLT, FUQUA, HARNEY, JOHNSON. MOTION PASSED.
3. Distributed a new contact log.
4. The proposed new cleaning service did not do well in our background check. We continue to look for a new cleaning service.
5. We still have some bugs to work out of the utility billing system. This contributes to problems in the whole system. We will look around for a possible new utility billing system that is more reliable.

ROADS & PARKS:

No report.

FINANCE:

No report.

WATER:

1. There have been water quality complaints on Walnut.
2. The pipe flushing was never done on the east side of the village and probably will not be done until the weather warms up.
3. Noting that Lake in the Hills has had a similar problem with discolored water and the pressure reducing valves, Trustee Williams suggested we close the valves from the west to east side of the village in the hopes of eliminating the sediment and discolored water. CMT would like to review the matter first and will advise us.

POLICE:

1. Trustee DeBolt will be attending a Quad Com meeting this week. They continue to spend large sums of money for the new 911 center.

HEALTH & SANITATION:

1. Trustee Harney attended a meeting of the Regional Cable Commission. They recommended a firm to audit TCI. There are questions about whether we are receiving all fees due from TCI. The Board had no questions about the proposed agreement changes. HARNEY MOVED WITH A SECOND FROM FUQUA TO APPROVE UP TO \$1,400 TO PARTICIPATE IN THE FOX VALLEY REGIONAL CABLE COMMISSION AUDIT. AYE: HARNEY, FUQUA, JOHNSON, TENNIS, WILLIAMS. NAY: DEBOLT. MOTION PASSED.

2. Trustee Harney was finally able to talk to Mr. Morrey. She will have the village attorney review documents to obtain Mr. Morrey's permission to go across his land to put in the rock by the dam and also release us from any liability as a result of this work
3. There has still been no response from Randy Galiesh concerning the parcel of farm land we wished to lease. Trustee Harney has also discussed this matter with the village attorney.

BUILDING:

1. Received a letter from resident George Faber.
2. The back barn roof has been repaired.
3. Received letter from Dahlquist and Lutzow requesting final payment to close out the accounting for the village hall renovations. They wish to settle the balance due for \$2,322.44. All work has been completed, including the punch list. TRUSTEE JOHNSON MOVED WITH A SECOND FROM HARNEY TO AUTHORIZE PAYMENT OF \$2,322.44 TO DAHLQUIST, LUTZOW ARCHITECTS AS FINAL PAYMENT FOR SERVICES RENDERED. AYE: JOHNSON, HARNEY, DEBOLT, FUQUA, TENNIS, WILLIAMS. MOTION PASSED.

FUQUA MOVED WITH A SECOND FROM HARNEY TO ADJOURN TO EXECUTIVE SESSION AT 9:40 P.M. FOR THE PURPOSE OF DISCUSSING PERSONNEL PURSUANT TO SECTION 2(C)(1) OF THE OPEN MEETINGS ACT. AYE: FUQUA, HARNEY, DEBOLT, JOHNSON, TENNIS, WILLIAMS. MOTION PASSED.

The regular session resumed at 10:10 p.m.

OLD BUSINESS:

No report.

NEW BUSINESS:

No report.

JOHNSON MOVED WITH A SECOND FROM HARNEY TO ADJOURN THE MEETING AT 10:00 P.M. AYE: JOHNSON, HARNEY, DEBOLT, FUQUA, TENNIS, WILLIAMS. MOTION PASSED.

Respectfully submitted,

Norine Olson

Norine Olson
Village Clerk

EXECUTIVE MEETING
MINUTES

Released 6-21-99

JANUARY 6, 1997

The executive meeting of the Sleepy Hollow Corporate Authorities started at 9:40 p.m. In attendance were President Shields; Trustees DeBolt, Fuqua, Harney, Johnson, Tennis, and Williams; Police Chief Montalbano; and Clerk Olson.

1. There have been problems with part time officer Thomas Radke who has been with the village 14 months. Shortly after he was hired, he cut in front of squad cars from other towns in pursuit of a vehicle. There has been insubordination to Officer Susan Wilson who, as a full time officer to his part time position, is his superior when working the same shift. He has also used poor judgment, including unnecessarily searching and handcuffing a young female stopped for a minor offense. In addition, there was a female officer on duty at the time who should have done any searches to a female offender. He also did not follow Officer Wilson's instructions when she arrived on the scene. There was a second incident with Officer Wilson when Officer Radke tried to pass her vehicle on the way to a resident call. Chief Montalbano talked to him after both incidents and agreed with Officer Wilson's statements of his insubordination and poor judgment. Officer Radke shortly thereafter accused the police chief in writing of conspiring with Officer Wilson to sexually harass him. He later apologized to the chief and withdrew his accusations but stated that he may take further action. Trustee DeBolt said he seems to have a problem with authority, getting along with others, and overreacting. Chief Montalbano feels we could have a potential village liability problem in the future with this individual due to his behavior and recommended he be terminated. The Board concurred.

2. Police Clerk Becky Freeman is pregnant and due in mid-July. She would like to use accumulated vacation and sick days to take off six weeks for maternity leave. The Chief will need someone to take over her duties during her absence. He also presented the Board with a draft Family Medical Leave Act Policy and Procedures for their review. It was suggested by the Board that the office staff may be able to assist in taking over Becky's duties. The Board felt this matter should be referred to Ron Panning for his recommendations.

FUQUA MOVED WITH A SECOND FROM DEBOLT TO RETURN TO REGULAR SESSION AT 10:10 P.M. AYE: FUQUA, DEBOLT, HARNEY, JOHNSON, TENNIS, WILLIAMS. MOTION PASSED.

Respectfully submitted,

Norine Olson

Norine Olson
Village Clerk