

REGULAR MEETING
MINUTES

OCTOBER 21, 1996

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. In attendance were President Shields; Trustees DeBolt, Harney, and Tennis; Treasurer Panning; Police Sgt. Childs; and Clerk Olson. Trustees Fuqua, Johnson, and Williams were absent.

MINUTES:

1. TENNIS MOVED WITH A SECOND FROM DEBOLT TO APPROVE THE OCTOBER 7, 1996 REGULAR MINUTES AS SUBMITTED. MOTION PASSED.
2. HARNEY MOVED WITH A SECOND FROM DEBOLT TO APPROVE THE OCTOBER 7, 1996 EXECUTIVE MINUTES AS SUBMITTED. MOTION PASSED.

PRESIDENT:

1. TENNIS MOVED WITH A SECOND FROM DEBOLT TO ACCEPT THE RESIGNATION OF LARRY JACOX FROM THE FINANCE COMMITTEE. MOTION PASSED BY VOICE VOTE.
- HARNEY MOVED WITH A SECOND FROM DEBOLT TO APPROVE THE APPOINTMENT OF LARRY JACOX TO THE ZONING BOARD. MOTION PASSED BY VOICE VOTE.
2. There have been some complaints about severe water discoloration on the east side of the Village.
3. A resident near dam #2 near Locust is complaining that the installed pipe is not doing its job; the beavers have not been stopped, and his yard is flooding. This may be a case of the resident not understanding what the pipe is meant to accomplish. Trustee Harney plans to view the area.
4. The committee for open space in Dundee Township has requested funds to distribute a brochure.
5. The West Dundee Police Dept. has requested a \$25 contribution towards a gift for retiring Chief DeMien. The Board approved of this donation.

CLERK:

1. TENNIS MOVED WITH A SECOND FROM HARNEY TO APPROVE ORDINANCE NO. 96-18 ENTITLED "AN ORDINANCE VARYING THE MINIMUM LOT SIZE REQUIREMENT OF THE RESIDENTIAL ZONING DISTRICT FOR THE PROPERTY LOCATED AT 418 JOY LANE IN THE VILLAGE." AYE: TENNIS, HARNEY, DEBOLT. MOTION PASSED.

PLAN COMMISSION:

No report.

ZONING BOARD:

No report.

ZBA:

No report.

ATTORNEY:

No report.

ENGINEER:

No report.

TREASURER:

1. Warrants. Add \$29.66 for Debbie Wallenberg and \$420.00 for Linda Sosnowski. Martin Design submitted a bill for \$387.20 for a portion

of their oversight services on the landscaping project. Although the Board stated they did not want this service at the last meeting, it was not relayed to Martin and they spent time with the landscaper awarded the project before they were told their services had not been approved. The Board wanted details on what they did for this unapproved work. President Shields will get details back to the Board. There was dissatisfaction expressed with the quality of the current cleaning service; we will continue to send bids to other cleaners. TENNIS MOVED WITH A SECOND FROM HARNEY TO APPROVE THE WARRANTS IN THE AMENDED AMOUNT OF \$31,140.05, EXCLUSIVE OF THE BILL FROM MARTIN DESIGN. AYE: TENNIS, HARNEY, DEBOLT. MOTION PASSED.

2. The financial statements to date are in line with the budget.

3. We will be receiving documents from our 457 plan administrator to establish a trust.

4. We have sent out bids to eight trash pick up vendors.

5. We currently have an account at Builders Square with a credit limit of \$4,500 which we will request be continued with them.

6. Trustee Tennis noted that an increase in clerk's salary would need to be decided tonight according to new legislation stating any increase must be approved at least 180 days prior to an election. The clerk stated that the current salary was fair for the position and did not feel it should be increased.

7. TENNIS MOVED WITH A SECOND FROM DEBOLT TO APPROVE RESOLUTION NO. 254 CONFIRMING THE FINANCE COMMITTEE'S RECOMMENDATION TO CONTINUE THE DEFERRED COMPENSATION PLAN OR 457 PLAN AS THE PRIMARY RETIREMENT BENEFIT PROGRAM FOR FULL TIME EMPLOYEES. AYE: TENNIS, DEBOLT, HARNEY. MOTION PASSED.

8:00 P.M. Bret Grishaber of Klayman & Korman presented the annual audit. The auditors noted two areas for improvement; that the Village create an accounting policies and procedures manual and that the Village change the check signing procedures to require only one signature on checks under \$4,000. Ron Panning will begin work on the manual and discuss changing the village ordinance on check signing procedures with our village attorney. We spent over \$600,000 on fixed assets, mainly on the second water connection. Trustee Tennis noted that a significant portion of our cash of just over \$1.2 million is in restrictive funds and committed to capital improvements. He also stated we will try to help more with the audit in the future to keep costs down.

8:15 P.M. Ed Cunningham of Commonwealth Edison described their tree replacement program which Trustee Harney would like to institute along portions of Sleepy Hollow Road. This would involve removal of certain trees and replacement with lower growing trees/bushes that would not reach the height of the wires. Com Ed will pay 1/2 of the costs up to a specific maximum amount each year. Residents Mona Auer and Cari Tonge were present and stated their extreme dissatisfaction with the tree cutting and their concern about the future of the trees along Sleepy Hollow Road and maintaining the canopy effect. After discussion, the Board requested Com Ed to prepare cost estimates for other options, including burying the cable, trimming the trees every two years instead of Com Ed's four year plan so that the look would not be as extreme, and moving either the trees or the wires farther back from the road. Mr. Cunningham said they should have the information within a month.

*****OPEN TO THE PUBLIC*****

8:45 - 8:50 p.m.

1. Walt Heffron expressed concern about the newsletter article indicating that the village president, clerk, and three trustees were up for election, and hoped it did not mean none of the incumbents were seeking re-election as it would be a loss of the experience these board members have in village matters.

ROADS & PARKS:

1. We received one bid for the crack sealing. HARNEY MOVED WITH A SECOND FROM TENNIS TO ACCEPT THE PROPOSAL FROM BEHM PAVEMENT FOR CRACK SEALING IN THE VILLAGE AT A COST OF \$.42 PER LINEAR FOOT, NOT TO EXCEED \$15,000. AYE: HARNEY, TENNIS, DEBOLT. MOTION PASSED.

2. Trustee Harney will review the dam situation on Hillcrest. It needs gravel but the residents were not willing to do the labor in spreading. The ground in that area is too unstable for any type of village truck.

FINANCE:

TENNIS MOVED WITH A SECOND FROM DEBOLT TO APPROVE THE AUDIT REPORT PREPARED BY KLAYMAN & KORMAN PRESENTED THIS EVENING FOR THE VILLAGE'S FINANCIAL AFFAIRS FOR THE PERIOD ENDING APRIL 30, 1996. MOTION PASSED BY VOICE VOTE.

WATER:

No report.

POLICE:

1. The driveway project on Crane Court is in the final stages. As soon as we have the proper releases and check, the work will be done.

HEALTH & SANITATION:

1. Art Sunderlage will be striping the parking lot. We will have two handicapped parking spaces. Art will follow our zoning rules for the size of the spaces.

2. Trustee Harney has received no comments from trustees on the legislative issues distributed recently.

3. Trustee Harney is attending a conference in Indiana which includes a seminar on streamside restoration and requested the Village pay one-half of the cost. DEBOLT MOVED WITH A SECOND FROM TENNIS TO APPROVE PAYMENT OF \$50 TOWARD THE COST OF THE PROGRAM. AYE: DEBOLT, TENNIS, SHIELDS. ABSTAIN: HARNEY. MOTION PASSED.

4. The sewer manholes have been coated and are working fine.

5. Randy at Randy's Farmstand has not yet had time to review our draft letter on the lease of a part of his farmland. We may have to put down some matting on the area until the spring to help alleviate the water problem across Randall.

6. President Shields noted that the crushed swale at 920 Saratoga and catch basin at 931 Saratoga have not been repaired, nor has the 50' area been dug out of the retention area. Trustee Tennis suggested we set up a computer program where all public works projects are logged in with the date received so we ensure they are completed on a timely basis, and to determine if there is a need for additional public works employees.

BUILDING:

The south barn hole in the roof is getting bigger and should be repaired before winter. Ron Panning will have the office staff obtain quotes to make this repair.

OLD BUSINESS

Clerk reminded the Board that Motorola will be holding their information meeting at the Village Hall on Wednesday, October 30, 1996 and encouraged everyone's attendance.

NEW BUSINESS:

No report.

DEBOLT MOVED WITH A SECOND FROM TENNIS TO ADJOURN THE MEETING AT 9:10 P.M. AYE: DEBOLT, TENNIS, HARNEY. MOTION PASSED.

Respectfully submitted,



Norine Olson
Village Clerk