

REGULAR MEETING  
MINUTES

FEBRUARY 5, 1996

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. In attendance were President Shields; Trustees DeBolt, Fuqua, Johnson, Tennis, and Williams; Treasurer Panning; Police Chief Montalbano; and Clerk Olson. Trustee Harney was absent.

MINUTES:

1. The regular minutes of January 15, 1996 should be amended on page 3, under Water, number 2. The first sentence should read: "We need to obtain approval from Elgin before non-residents can tap into our water system. It was agreed..." FUQUA MOVED WITH A SECOND FROM JOHNSON TO ACCEPT THE REGULAR MINUTES AS AMENDED. MOTION PASSED BY VOICE VOTE.
2. The executive minutes of January 15, 1996 should be amended to reflect the new year of 1996. JOHNSON MOVED WITH A SECOND FROM TENNIS TO ACCEPT THE EXECUTIVE MINUTES AS AMENDED. MOTION PASSED BY VOICE VOTE.

PRESIDENT:

1. One resident has applied for a position on the Planning Commission. TENNIS MOVED WITH A SECOND FROM FUQUA TO APPROVE THE APPOINTMENT OF DENISE FALER OF 721 PIMLICO PARKWAY AS A MEMBER OF THE PLANNING COMMISSION. MOTION PASSED BY VOICE VOTE.
2. The President explained the process he undertook in searching and interviewing for a new village attorney, including the rates for firms interviewed. He would like to appoint Mark Schuster of the law firm of Meyers, Schuster & Pitcher in Elgin. They have agreed to freeze their fee schedule, as presented to the board, for the next few years. DEBOLT MOVED WITH A SECOND FROM TENNIS TO APPROVE THE APPOINTMENT OF THE FIRM OF MEYERS, SCHUSTER & PITCHER AS VILLAGE ATTORNEYS. AYE: DEBOLT, TENNIS, FUQUA, JOHNSON, WILLIAMS. MOTION PASSED. TENNIS MOVED WITH A SECOND FROM DEBOLT TO ACCEPT THE FEE SCHEDULE OF MEYERS, SCHUSTER & PITCHER AS PRESENTED AT THE HOURLY RATE OF \$125 FOR LEGAL SERVICES, \$140 PER HOUR FOR COURT PROCEEDINGS, AND \$150 FOR THIRD PARTY MATTERS, WITH ASSOCIATE FEES OF \$100, \$115, AND \$125 PER HOUR, ALONG WITH THE PREVIOUSLY DISCUSSED FLAT FEE FOR MEETING ATTENDANCE OF \$100, AND OTHER EXPENSE DETAILS AS PRESENTED IN THE SCHEDULE, WITH THE UNDERSTANDING THAT THIS FEE STRUCTURE, ASSUMING SATISFACTORY PERFORMANCE FOR SERVICES RENDERED, WILL BE IN PLACE FOR A MINIMUM PERIOD OF AT LEAST THREE YEARS. AYE: TENNIS, DEBOLT, FUQUA, JOHNSON, WILLIAMS. MOTION PASSED. Due to a conflict with the third Monday of the month, Attorney Schuster will be attending the first meeting of each month. Clerk will contact village engineer to see if he can also attend the first meeting of the month instead. Clerk will contact Bill Payne for our village code book to give to new attorneys.

CLERK:

1. TENNIS MOVED WITH A SECOND FROM WILLIAMS TO RATIFY THE PHONE VOTE TO APPROVE THE EXPENDITURE OF \$14,761.42 FOR A NEW POLICE CAR, WITH THE UNDERSTANDING THAT THE OLD SQUAD CAR WOULD BE SOLD PRIOR TO THE END OF THIS FISCAL YEAR. AYE: TENNIS, WILLIAMS, DEBOLT, FUQUA, JOHNSON. MOTION PASSED.
2. Please submit information for the next newsletter.
3. The village safe is cleaned out and will be advertised for sale although it has very limited value.
4. The 1991 police car was picked up and paid for in cash.

PLAN COMMISSION:

No report.

ZONING BOARD:

No report.

ZBA:

No report.

ATTORNEY:

No report.

ENGINEER:

No report.

TREASURER:

1. TENNIS MOVED WITH A SECOND FROM FUQUA TO APPROVE THE WARRANTS AS SUBMITTED IN THE AMOUNT OF \$80,160.73. AYE: TENNIS, FUQUA, DEBOLT, JOHNSON, WILLIAMS. MOTION PASSED.

2. TENNIS MOVED WITH A SECOND FROM FUQUA TO APPROVE ORDINANCE NO. 96-3 ENTITLED "AN ORDINANCE MAKING SUPPLEMENTAL APPROPRIATIONS FOR CORPORATE PURPOSES FOR THE FISCAL YEAR BEGINNING MAY 1, 1995 AND ENDING APRIL 30, 1996. AYE: TENNIS, FUQUA, DEBOLT, JOHNSON, WILLIAMS. MOTION PASSED.

ROADS & PARKS:

1. The village attorney will review the proposed drug testing program for Public Works employees.
2. Trustee Fuqua has heard that a village resident has applied to the state for a pet shelter license. Our village code should be reviewed by the village attorney to see if this would be allowed under our ordinances. No resident has approached the village on this matter.
3. Tri-Cities Little League has again requested use of the field. Trustee Fuqua will handle.

FINANCE:

No report.

WATER:

No report.

POLICE:

1. The Quad Com insurance rates have been raised 15% with a higher deductible. The unionization matter is still pending.
2. Resident LaPorte has filed a notice of appeal with the Appellate Court on his trailer matter. DEBOLT MOVED WITH A SECOND FROM WILLIAMS TO AUTHORIZE OUR PROSECUTING ATTORNEY TO FILE A BRIEF OPPOSING THIS APPEAL. AYE: DEBOLT, WILLIAMS, FUQUA, JOHNSON, TENNIS. MOTION PASSED.
3. Another full time officer has submitted his resignation to take a position with the McHenry County Sheriff's Department. He has met his one year obligation for training costs. The Police Committee will interview replacement candidates. Trustee Tennis suggested Ron Panning and Chief Montalbano discuss the police compensation program for the budget and that the police budget should have priority over other budget expenditures.

HEALTH & SANITATION:

No report.

BUILDING:

1. Trustee Johnson has received several additional applications for the Deputy Zoning Enforcement Officer position and will review them all and make a recommendation to the board.
2. Received a quote for the glass partitions of \$773 for the police desk and \$548 for the front office which will be slightly higher after some modifications are made to the partition. TENNIS MOVED WITH A SECOND FROM JOHNSON TO APPROVE UP TO \$1,500 FOR TWO GLASS PARTITIONS TO MID VALLEY GLASS AND SERVICE. AYE: TENNIS, JOHNSON, DEBOLT, FUQUA, WILLIAMS. MOTION PASSED.
3. Have received a quote for a new police garage door plus a transmitter for the other door in the amount of \$1160. It was suggested additional quotes be obtained for comparison purposes. TENNIS MOVED WITH A SECOND FROM JOHNSON TO APPROVE AN EXPENDITURE FOR A NEW GARAGE DOOR AND TRANSMITTER FOR THE SECOND DOOR NOT TO EXCEED \$1,200, FOLLOWING A COMPARISON PRICE CHECK. AYE: TENNIS, JOHNSON, DEBOLT, FUQUA, WILLIAMS. MOTION PASSED.
4. Noted that the floor mats to village entrances cannot be cleaned and suggested a service that brings clean mats weekly. Board felt this was too expensive and suggested we check alternatives, including purchasing new mats that are cleanable.
5. We have received a \$1100 quote from Complete Mechanical Services for a yearly maintenance inspection of the heating and air conditioning unit. It was again suggested we obtain comparison quotes.
6. We are approaching the one year warranty period for many items installed during the renovations. We have had many problems with the humidifier and it was questioned whether we want to remove this from the building to avoid additional costly repairs.
7. The fire department would like more information on our fire alarm system indicating where a fire may be in the village hall. We should also have a remote phone hook up to Quad Com which should be discussed with the manufacturer of our system. The fire department has also requested a key to the front door of the village hall to be used in case of a fire. Trustee Johnson will handle these matters.

OLD BUSINESS:

1. The clerk will prepare the 90 day weight limits ordinance for use in subsequent years. We should not need to put this in effect until March.
2. There is a meeting February 9th with State Rep. Patricia Lindner concerning the Route 72/Sleepy Hollow Road intersection improvements.
3. Trustee DeBolt attended the meeting on the Hickory Hollow erosion problem. They have only \$500 to correct the problem. We will not be contributing any money.

NEW BUSINESS:

1. President asked Ron Panning if the office staff could put together bid packages when trustees need several quotes on an item to be purchased.

FUQUA MOVED WITH A SECOND FROM TENNIS TO ADJOURN THE MEETING AT 9:00 P.M. AYE: FUQUA, TENNIS, DEBOLT, JOHNSON, WILLIAMS. MOTION PASSED.

Respectfully submitted,

*Norine Olson*

Norine Olson, Village Clerk