

REGULAR MEETING
MINUTES

DECEMBER 20, 1993

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. In attendance were President Shields; Trustees Fuqua, Harney, Roberts, Tennis, and Williams; Police Chief Montalbano; Treasurer Panning; Village Attorney Payne; Village Engineer Powers; and Clerk Olson. Trustee Johnson was absent.

MINUTES:

1. The regular minutes of December 6 should be amended on page 2, #4, the name should be spelled "Joe LiCari"; on page 4, #2 under Health & Sanitation, it should reflect that the Park District seminar was a planning workshop for the park district, not a seminar on gangs. TENNIS MOVED WITH A SECOND FROM FUQUA TO ACCEPT THE DECEMBER 6, 1993 MINUTES AS AMENDED. MOTION PASSED BY VOICE VOTE.
2. HARNEY MOVED WITH A SECOND FROM TENNIS TO ACCEPT THE TWO EXECUTIVE MEETING MINUTES OF NOVEMBER 15, 1993 AS SUBMITTED. MOTION PASSED BY VOICE VOTE.
3. FUQUA MOVED WITH A SECOND FROM WILLIAMS TO ACCEPT THE EXECUTIVE MINUTES OF DECEMBER 6, 1993 AS SUBMITTED. MOTION PASSED BY VOICE VOTE.

PRESIDENT:

1. President said that Todd Harris would be here at 8:00 p.m. to give a report on the Public Works building progress.
2. July 16th has been designated as Sleepy Hollow Day at the Kane County Cougars game. It is a Saturday game.
3. Representative Patricia Lindner will be at the Village Hall on January 5, 1994 at 7:00 p.m. to address any concerns in the Village.
4. Elmhurst-Chicago Stone has cleared out the dam along Sleepy Hollow Road.
5. There have been some problems with the Locust curb cut to Target. The curbing will not be put in until the spring, but with the entrance/exit there, cars are already turning left out of the driveway. A no left turn sign has caused confusion as some people think it is only for trucks. We have ordered a new sign stating that there are no left turns for all vehicles. We should also have a separate sign stating "no truck access".
6. As we currently do not have a deputy zoning enforcement officer, it was discussed which of those responsibilities the police could assume until we hire someone. The police chief met with the president to discuss this issue. It was decided the police would take over the issuance of AWTs on certain violations. It was suggested we increase the hours of part time officers, on a temporary basis, to cover these additional duties. Shields, Roberts and Montalbano will meet to discuss which duties the police will assume. Regarding the fence situation in the Bluffs, the letter advising them to remove the fence has not yet been sent but it will be sent shortly.

8:00 p.m.

Todd Harris updated the Board on the public works building progress. He is pleased with the contractor and we are on schedule. He submitted pay out application #2 in the amount of

\$23,850.00 which he has approved pending Kibler's correction of about 15 items before the check is delivered to them. Todd presented two items for change order approval; (1) the deduction of \$2,000 for painting the steel framework of the building--this can be done at a later date, possibly by Art, and (2) an additional \$1,000 for six roof skylights. Todd recommends that, at a later date, we also put on a "liner" in the public area of the building; he recommends a plywood liner that would prevent damage to the insulation and siding and would cost about \$1,000. The Board looked at a color chart and decided on terra cotta red for the building and an off white/cream color for the trim. The only possible roof color on the chart was burnished slate which looked brown, so the Board asked Frank Powers to see if a black color was available instead.

Todd does not recommend we have builder's risk insurance as the contractor has this insurance. Since we have already paid for this additional coverage, we will see if we can get a credit. ROBERTS MOVED WITH A SECOND FROM HARNEY TO ACCEPT THE TWO CHANGE ORDERS AS SUBMITTED BY TODD HARRIS FOR THE \$2,000 DEDUCTION ON PAINTING AND THE \$1,000 ADDITION FOR SKYLIGHTS. AYE: ROBERTS-HARNEY-FUQUA-TENNIS-WILLIAMS. MOTION PASSED.

As part of the pay out, we are requiring signed waivers that all subcontractors have supplied the materials/services and have been paid before we issue the pay out to Kibler. Todd stated that one of the subcontractors (excavator) will not be able to issue their waiver in advance. Todd suggested we issue a joint check to both Kibler and the excavator, have Kibler sign the check and hand deliver it to the excavator, only in exchange for his signed waiver. Todd said he would do this personally and the Board was agreeable. He will know in a few days if it will need to be done this way. ROBERTS MOVED WITH A SECOND FROM HARNEY TO ALLOW TODD HARRIS TO HANDLE THE PAY OUT IN THE MANNER DESCRIBED ABOVE IF IT IS NECESSARY. AYE: ROBERTS-HARNEY-FUQUA-TENNIS-WILLIAMS. MOTION PASSED.

CLERK:

1. Received a letter about a raffle of a house to be built in the Bluffs with a \$500,000 value. Trustee Roberts will call Ric Gaston for details. Copy will be given to Attorney for review.
2. Clerk asked the Board for any comments on letter from State on disposing of Village records in the safe. Trustee Tennis requested that we retain all records relating to ~~insurance~~ *general policies, liability and umbrella policies.*
3. Newsletter information is requested.
4. We have received the new letter of credit for the Bluffs in the reduced amount of \$111,800. A copy will be signed and returned to the bank.

PLAN COMMISSION:

The comprehensive plan should be ready in about a month. There is one opening on the board.

ZONING:

No report.

ZBA:

No report.

*****OPEN TO THE PUBLIC*****

1. Residents George and Nancy Meckler stated they had received a ticket for turning left out of the Target exit on Locust. They felt the sign was confusing. The police chief told the Board that once a ticket is issued, it is the property of the court and we cannot change it or ignore it. TENNIS MOVED WITH A SECOND FROM ROBERTS TO DIRECT THE POLICE TO NOT ISSUE ANY MORE TICKETS FOR LEFT TURNS UNTIL THE NEW SIGN IS PUT UP. THE PROSECUTING ATTORNEY WILL ALSO BE TOLD NOT TO PROSECUTE TICKETS ISSUED TO DATE FOR LEFT TURNS MADE AT LOCUST OUT OF TARGET. MOTION PASSED BY VOICE VOTE WITH HARNEY VOTING NO. Chief Montalbano should advise our prosecuting attorney of this decision.
2. Resident Joel Hale of Glen Oak Drive who has a well has no water at this time due to a broken pump. Mr. Hale requested permission to have his pump repaired; he is not interested in connecting to the village water system. According to Village Ordinance and state law, he must now hook up to the village water system. He can have his pump repaired temporarily, but he will still have to hook up to the village system. Mr. Hale was advised that he is entitled to a separate hearing before the Water Board of Appeals but he did not request one. If action has not been taken by the homeowner to hook up to village water by the next meeting, we should take steps to enforce the ordinance requirements.

TENNIS MOVED WITH A SECOND FROM ROBERTS TO ADJOURN TO EXECUTIVE SESSION AT 9:00 P.M. TO DISCUSS PRIOR EXECUTIVE MINUTES AND PENDING LITIGATION. AYE: TENNIS-ROBERTS-FUQUA-HARNEY-WILLIAMS. MOTION PASSED.

The regular session resumed at 9:30 p.m.

ATTORNEY:

1. TENNIS MOVED WITH A SECOND FROM FUQUA TO APPROVE ORDINANCE NO. 93-16 ENTITLED AN ORDINANCE AMENDING TITLE 5, CHAPTER 3, TRAFFIC SCHEDULES, OF THE VILLAGE CODE OF THE VILLAGE OF SLEEPY HOLLOW BY ADDING SECTION 5-3-3. AYE: TENNIS-FUQUA-HARNEY-ROBERTS-WILLIAMS. MOTION PASSED.
2. FUQUA MOVED WITH A SECOND FROM ROBERTS TO APPROVE ORDINANCE NO. 93-17 ENTITLED AN ORDINANCE AMENDING CHAPTER 4 OF THE VILLAGE CODE BY ADDING SECTION 5-4-2 F., PROHIBITION OF DELIVERY TRAFFIC TO TARGET PROPERTY. AYE: FUQUA-ROBERTS-HARNEY-TENNIS-WILLIAMS. MOTION PASSED.
3. TENNIS MOVED WITH A SECOND FROM FUQUA TO RELEASE THE FOLLOWING EXECUTIVE MINUTES TO THE REGULAR MINUTES: DECEMBER 3, 1990, FEBRUARY 18, 1991, SEPTEMBER 16, 1991, APRIL 20, 1992, MAY 18, 1992, JUNE 1, 1992 (PARAGRAPH #3 ONLY), JANUARY 18, 1993 (PARAGRAPH 2, 3, AND 4 ONLY), AND FEBRUARY 1, 1993. MOTION PASSED BY VOICE VOTE.
4. The roads in the Bluffs have not yet been accepted for maintenance and there are no signs on the roads. ROBERTS MOVED WITH A SECOND FROM TENNIS TO AUTHORIZE THE VILLAGE ATTORNEY TO PREPARE AN ORDINANCE LISTING THE ROADS AND APPROPRIATE ROAD SIGNS IN THE BLUFFS. MOTION PASSED BY VOICE VOTE. Chief Montalbano should provide the appropriate information to the Village Attorney for preparation of this ordinance.

ENGINEER:

1. The crack sealing will be completed in the spring at the recommendation of the contractor for the project. They will be informed by our Engineer that the project must be completed by mid-April.
2. Commonwealth Edison has substantially increased the cost to relocate the transformer in Deer Creek. Windsor is discussing the matter with them directly.
3. The Deer Creek bond expires on January 5, 1994. A new bond should be obtained in the amount of \$25,000. Trustee Roberts will contact Windsor.
4. The five year road program prepared by CMT had several errors. It will be corrected at no cost to the Village.
5. The fuel tank foundations have been completed and are ready for the tanks. The base for the salt bin was not poured with the other work ~~as it should have been~~, since it was omitted from the contract.
6. There was a change on the MFT contract which should reduce the cost of the work by \$1,355.
7. CMT will be meeting with the carbon supplier at the sewer shack to work on the odor problem.

TREASURER:

1. Add to the warrants \$23,850 for Kibler. TENNIS MOVED WITH A SECOND FROM WILLIAMS TO APPROVE THE WARRANTS IN THE AMENDED AMOUNT OF \$49,905.97. AYE: TENNIS-WILLIAMS-FUQUA-HARNEY-ROBERTS. MOTION PASSED.
2. The financial statements were submitted.
3. Discussed the water rate and DI&E funding review memo from Ron Panning. It was felt we should survey those residents who would become eligible to hook up to new water lines to see if they would, in fact, do so if the option was available. It was thought that further work on water improvements should be delayed until we receive the easements from the property owners along Sleepy Hollow Road. Trustee Roberts suggested we change the route of the new water main to go along Boncosky Road and hopefully avoid the easement hassles. The Board did not feel water rate increases were necessary at this time, although we will need to pass along the Elgin increase when we receive it.
4. After reviewing impact fees collected by surrounding communities, it was decided that we will not revise our fee structure at this time. The Board discussed the current School District 300 financial situation and the referendum to be placed on the March ballot.
5. At a risk management meeting, it was discovered that we must require certificates of insurance from groups that use our parks for special/private parties. This should become part of the permit application. Ellen should talk with our Village Attorney to see if we need to change our ordinance.
6. The municipality tax return from Commonwealth Edison shows a dramatic increase for our Village. Ron was asked to recheck these figures.

ROADS & PARKS:

No report.

FINANCE:

No report.

WATER:

No report.

POLICE:

1. There is a "do not drive on shoulder" sign on Route 72 at Sleepy Hollow Road.
2. A resident has written to request a lower speed limit on Route 72.
3. Trustee Fuqua thanked Chief Montalbano for his participation at a recent boy scout meeting.
4. Trustee Tennis commented on a recent newspaper article on crime in the Fox Valley area. Theft in the village has increased substantially but we are still very low overall in crime.

HEALTH & SANITATION:

1. Trustee Harney received a grant proposal for an urban forestry grant. She will check it out but it is unlikely we will apply for the grant, which is due January 14th.
2. The DuKane Valley Council offers a legislative review publication which is \$150 for a subscription. The Board requested that we obtain a sample of the publication for review.

BUILDING:

1. The trailer is gone from the house that was issued several AWTs and was in court. We will hold off taking further action until the spring to see if the trailer returns. Our prosecuting attorney has said we can "reinstate" our charges if the trailer reappears.
2. A few houses are being built in the Bluffs. Have also received applications for two homes in Deer Creek.
3. Trustee Roberts is very pleased with the work of the new Building Inspector, Joe Prang.
4. We need a new deputy zoning enforcement officer. We should advertise in the next newsletter. President Shields suggested Gail Wall, formerly with the village of East Dundee. He will call her.

FUQUA MOVED WITH A SECOND FROM HARNEY TO ADJOURN THE MEETING AT 11:00 P.M. MOTION PASSED BY VOICE VOTE.

Respectfully submitted,

Norine Olson

Norine Olson
Village Clerk



The Village of Sleepy Hollow, Illinois

One Thorobred Lane
Sleepy Hollow, Illinois 60118

Released 6-2-97

Village Hall	426-6700	Village Clerk	428-2266
Village President	580-3477	Building Department	428-3388

EXECUTIVE MEETING MINUTES

DECEMBER 20, 1993

The executive meeting began at 9:00 p.m. Present were President Shields; Trustees Fuqua, Harney, Roberts, Tennis and Williams; Attorney Payne and Village Clerk Olson.

1. Attorney Payne briefly discussed the two ordinances concerning Target traffic (no left turn and no truck access) which should be approved when we return to regular session.

2. Attorney also talked with Joe Cavallaro; at this time their Board is not interested in purchasing the Chateau property and therefore, our "deal" for demolition will not occur. We will advise Gary Vanek to continue the litigation against Metropolitan. This will probably also affect our chances to obtain additional sewer capacity for the acreage along Route 72 (Tuckers property) as this was part of the package deal. The Board briefly discussed the possibility of an on-site treatment plant for the property.

3. Delivered the letter on the Sleepy Hollow Road easement to the LaSalle Trust Department for one of the parcels of property. We are having trouble obtaining some of the easements. One property owner south of our village limits wants us to purchase vacant property and give it to him in exchange for the easement. We need to find out who the actual property owner is and meet with that person. Some easements can be obtained through the condemnation process which we should have a local law firm handle. Attorney feels we will have a difficult time obtaining easements south of the village limits. The Board discussed annexing the road south of the Village up to the Elgin village limits but then we would also have to maintain that portion of the road.

4. Discussed the prior executive minutes presented for release into the regular minutes by the Clerk. Agreed to release the minutes of 12/3/90, 2/18/91, 9/16/91, 4/20/92, 5/18/92, 6/1/92 (paragraph 3 only), 1/18/93 (with the exception of paragraph 1), and 2/1/93.

5. The Clerk noted that the locked file cabinet which contains executive minutes, legal files, and other sensitive matters is accessible to the office through the key they have to also obtain village files in the same cabinet. Clerk would like a single file drawer/cabinet to keep all sensitive material locked up in. She will see if there are any empty available cabinets in the office or get prices on one to purchase.

Roberts moved with a second from Tennis to return to regular session at 9:30 p.m. Motion passed by voice vote.

Respectfully submitted,

Marlene Olson

Released
7-15-96

Released 7-15-96