

) REGULAR MEETING
MINUTES

DECEMBER 6, 1993

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:35 p.m. In attendance were President Shields; Trustees Fuqua, Harney, Johnson, Tennis, and Williams; Police Chief Montalbano; Treasurer Panning; Deputy Clerk Johnson. Trustee Roberts and Clerk Olson were absent.

MINUTES:

1. The regular minutes of November 15, 1993 should be amended on page 2, under ZBA, #2 "...the fence was to have been removed..." should be "... a portion of the fence..." Also insert "...that Mr. Roberts issue a warning letter..." TENNIS MOVED WITH A SECOND FROM HARNEY TO ACCEPT THE REGULAR MINUTES AS AMENDED. MOTION PASSED BY VOICE VOTE.

2. The executive minutes of November 15, 1993 were unavailable for approval, and will be approved at the next regular meeting.

PRESIDENT:

1. With respect to upgrading our parks with equipment for small children, President Shields asked Rick Behm of the Dundee Park District to appear before the board at 8 o'clock this evening to discuss it.

2. CMT has submitted a contract for services, not to exceed \$12,000 as agreed upon. TENNIS MOVED WITH A SECOND FROM FUQUA TO APPROVE THE AGREEMENT FOR PERSONAL SERVICES FROM CRAWFORD, MURPHY, & TILLY IN THE AMOUNT NOT TO EXCEED \$12,000, AND AUTHORIZE PRESIDENT SHIELDS TO SIGN THE AGREEMENT. AYE: TENNIS-FUQUA-HARNEY-JOHNSON-WILLIAMS. MOTION PASSED.

CLERK:

No report.

PLAN COMMISSION:

1. With respect to the minutes of the last Plan Commission, Mr. Williams read a portion that stated Elgin was planning to develop the land west of Randall and south of Hwy 72 as residential. Currently it is zoned as office, research, industrial. Mr. Shields will re-read the boundary agreement.

ZONING BOARD:

No report.

ZBA:

No report.

ATTORNEY:

No report.

ENGINEER:

No report.

TREASURER:

1. Add to the warrants \$1,197.00 for Dept of Central Services, \$16,338.70 for the City of Elgin water bill, \$11,250 for initial payment on the public works building, if the Board approves. Also take out \$37.50 from Rieke Septic Services. TENNIS MOVED WITH A SECOND FROM FUQUA TO APPROVE THE WARRANTS IN THE AMENDED AMOUNT OF \$95,494.28. AYE: TENNIS-FUQUA-HARNEY-JOHNSON-WILLIAMS. MOTION PASSED.

2. With regards to Illinois Municipal League and Builder's Risk Insurance; general liability, workman's comp, property insurance for the village is a total of \$273.00.

3. TENNIS MOVED WITH A SECOND FROM FUQUA TO APPROVE THE TAX LEVY RATE OF .4388/100 FOR THE GENERAL LEVY AND THE SPECIAL SERVICE LEVY OF .7830. ALSO APPROVE THE TAX LEVY ORDINANCE #93-15 IN THE TOTAL AMOUNT OF \$342,225. Trustee Williams expressed concerns about lowering the tax limits and then turn around and raise them. Mr. Tennis wanted to pass along the savings to the residents, and feels that the limited amount the taxes can then be raised would still be sufficient. ON THE MOTION: AYE: TENNIS-FUQUA-HARNEY-JOHNSON-WILLIAMS. MOTION PASSED.

4. Larry Gilly has submitted his resignation from the Finance Committee, to be replaced by Mr. Joe ^{LICen} Locatello of 953 Willow Lane. TENNIS MOVED WITH A SECOND FROM WILLIAMS TO ACCEPT THE RESIGNATION OF LARRY GILLY WITH A THANKS FOR SERVING ON THE FINANCE COMMITTEE. MOTION PASSED BY VOICE VOTE. Also, TENNIS MOVED WITH A SECOND FROM JOHNSON THAT PRESIDENT SHIELDS NOMINATE JOE ^{LICen} LOCATELLO TO SERVE ON THE FINANCE COMMITTEE. PRESIDENT SHIELDS DOES SO NOMINATE. MOTION PASSED BY VOICE VOTE.

Mr. Rick Behm of the Dundee Township Park District brought a diagram of a possible playground plan for Sabatino Park and referred to a playground in Tarten's Glen in West Dundee. He had surveyed the residents to find out what would best serve their needs and suggested we might do the same. He also suggested something with low maintenance, wheel chair accessible, cost of the equipment, and meets ADA requirements, etc.

*****OPEN TO THE PUBLIC*****

1. Mrs. Cynthia Barber spoke with regards to the Save-a-Pet program and the lack of picking up stray cats in the village. She is concerned that the village doesn't care for cats and won't pick any up. Eva Tipps says that the cost to the village to take stray cats to Save-a-Pet is quite small. Susan Hess also spoke on the subject. President Shields reassured everyone that the village does care and that the Chief of Police is also the animal control officer and it is his duty to take care of this. Chief Montalbano

) stated that it has been the policy for the past 20 years that, unless the officers were on a call, they will always respond to a call to come and pick up any sick or injured animals. Trustee Williams referred to the literature sent by Mrs. Barber from Kane County Animal Control. It said that it is the policy of the county to not pick up healthy animals.

ROADS & PARKS:

1. With regards to the Public Works Building, \$11,250 has been approved and that included partial payment for general conditions a \$500 out of \$1500 payment for surveyor and \$9000 on the bond, the original payment. There is a retainment of \$1250. They have begun the work by breaking ground, and putting in the foundation. Also pumping out water due to leakage, not ground water.
2. We have received a 6 foot wreath from the United Way and Mr. Fuqua would like to put it up on the public works building.
3. Salt will be delivered for the roads. Art has done a little asphalt work by patching bumps up in the Bluffs.
4. In regards to the 5 year road program, President Shields feels that in light of what was charged and what value was received, we have been overcharged and he would like to have a \$1000 credit from CMT. There are some discrepancies in the billing and description. More discussion will be saved until next meeting when Frank Powers will be there.
5. Windsor has not finished the work in the creek area in Deer Creek. Clerk Olson had told President Shields that Windsor's bond is up in January, and we will check with Frank Powers in regards to extending some of the bond, and widening of the creek.

FINANCE:

1. Mr. Tennis had attended a legislative update session with Sen Raushenberger. He's looking for networking with local elected community representatives. It was a very interesting meeting. It was brought up that managing of state or local government is done by a very well run staff. Mr. Raushenberger want to try to build a network of support from the elected representatives, and to continue with more of these open meetings.

WATER:

1. Mr. Johnson requested a short executive session after the meeting to discuss property acquisition.
2. There was a water meter failure at the apartments on Locust. It had to be replaced at a cost of \$325. The entire building had been out of water.
3. We have received a check from the Kane County Development funds in the amount of \$8,250.79.
4. The IEPA required us to publish a notice stating we did not do a water test that they did not tell us we had to do.

5. Water usage last month had a high of 446,000 gallons and a low of 186,000 gallons.
6. Follow up on requests for easements; a mailing will be sent out to the people that have been asked for easement and have not replied to see if there are any questions or problems and if they will grant easement.

POLICE:

1. Police Committee met and reviewed results of a test that was done on eight applicants for the part time position. The committee selected the top four to recommend to the board that these applicants pursue additional training, and also become temporary employees during the training process. If they all pass the training, we would hire all four. It would not increase the hours billed to the police. WILLIAMS MOVED WITH A SECOND FOR THE PURPOSES OF DISCUSSION FROM TENNIS TO ACCEPT THE RECOMMENDATION OF THE POLICE COMMITTEE AND AUTHORIZE THE TRAINING AND TEMPORARY HIRING OF FOUR APPLICANTS AS PART TIME POLICE OFFICES. Mr. Tennis questioned when the pre-employment physical was put into place. Chief Montalbano stated that as of 1988 a pre-employment physical could not be given; the person must be trained, hired as a one year probationary employee, and then given the physical. The Chief stated that the cost of training is minimal. AYE: WILLIAMS-TENNIS-FUQUA-HARNEY-JOHNSON. MOTION PASSED.

2. Received phone calls regarding boat trailer and parking violations. Jim Krueger issued AWT's and in some cases, ignored by the homeowner. The trailer at 210 Jamestown has been gone for several weeks and appears to be gone for the rest of the season.

HEALTH & SANITATION:

1. The traps have been removed from Belmont.
2. Attended a Park District ~~seminar regarding gangs in Carpentersville and the township area.~~ ^{Planning Workshop.} There is a concern that there could be a serious ^{gang} problem up coming in our area.

BUILDING:

1. President Shields read a letter of resignation from Jim Krueger, our building inspector, to Rob Roberts. FUQUA MOVED WITH A SECOND FROM HARNEY TO ACCEPT THE RESIGNATION OF JIM KRUEGER. VOICE VOTE CARRIES. Dave Williams read a letter also from Mr. Krueger stating that the position has been very difficult and that the board needs to find a direction that they want this position to take in the future and that it should be a full time position.

OLD BUSINESS:

No report.

NEW BUSINESS:

1. Received a couple letters from teens requesting a village composting pile. It was determined that it would be impossible because what would be needed would amount to a land fill. Mr. Shields said he would write a response to them.

) 2. Mr. Williams read an article in the Tribune regarding plans for residential area along Randall Road.

JOHNSON MOVED AND SECONDED BY WILLIAMS TO ADJOURN TO EXECUTIVE SESSION. VOICE VOTE CARRIES.

The regular meeting reconvened at 10:20 pm.

FUQUA MOVED WITH A SECOND FROM TENNIS TO ADJOURN THE MEETING AT 10:20 PM. MOTION PASSED BY VOICE VOTE.

Respectfully submitted,

Nancy Johnson
Deputy Village Clerk

Released
7-15-96

EXECUTIVE MEETING
MINUTES

DECEMBER 6, 1993

The executive meeting of the Sleepy Hollow Corporate Authorities was called to order at 9:40 pm. In attendance were President Shields; Trustees Fuqua, Harney, Johnson, Tennis, and Williams; Treasurer Panning; Deputy Clerk Johnson. Trustee Roberts and Clerk Olson were absent.

1. President Shields was asked by the board to speak to Ron Panning regarding the letter that everyone had received about the problem with the front office and the no smoking policy. Mr. Panning said that the problem had been going on for quite some time and that whatever he had done was in strict adherence to the Discipline and Grievance Procedures policy guide. He had received many complaints from un-named persons about cigarette butts in ash trays. He had asked the Teri to put up No Smoking signs. He also asked Teri to inform everyone in the front office about the no smoking policy and to let Ron know if she received any static from anyone because of it. When the problem of cigarettes in ash trays continued, Ron put it in writing to Teri about the policy. He stated that, if the problem continues, and he has actual proof who is involved or that Teri knows who it is and doesn't inform him who it is, he will take the necessary disciplinary actions. Mr. Johnson stated that he felt the letter was an accusation without any proof or evidence and also the first step in a disciplinary action for terminating a person and has alienated the front office people. He felt the letter needs to be taken out of their files. When he asked them specifically about the ash trays, they told him they smoke outside, take the ash trays along and then bring them back into the building instead of putting the cigarette butts on the ground. It was also suggested that there be a container outside, besides the one that is out there and always full, where they can empty the ash trays. Mr. Panning told Mr. Johnson that he does have evidence but declines to name the complainants, so he feels that the letter is the next logical step. Mrs. Harney also agreed with Mr. Johnson. Mr. Tennis stated that a suspension is what should happen if there is further incidence. In light of this, Mr. Johnson stated that if there was proof or evidence, then the letter would be appropriate. President Shields asked that the cleaning service be directed to clean out the ash can by the front door to the village hall.

2. There is a conflict with vacation schedules. Both Teri and Becky want to take their vacation at the same time. Arrangements should be made to cover the position with possibly a temp service. If approval for money is needed, then a telephone poll of the Trustees could be made.

3. Mr. Johnson has received three out of seven responses to the request for easement for the water main's right of way. There seems to be a problem with resident Les Bright (Sleepy Hollow Road & Bonkosky Road). Mr. Bright said he was willing to swap property if Sleepy Hollow would buy 11 acres from across the road and trade for his property. There is no legal right of way along

) Sleepy Hollow Road. Options of going on the west side of the road, condemnation of property, or going under the road were discussed. Mr. Johnson suggested that he and Laura McGovern from CMT have a face to face meeting with Mr. Bright.

FUQUA MOVED WITH A SECOND FROM TENNIS TO MOVE OUT OF EXECUTIVE SESSION. MOTION PASSED BY VOICE VOTE.

Respectfully submitted,

Nancy Johnson
Deputy Village Clerk