

REGULAR MEETING
MINUTES

MAY 17, 1993

The regular meeting of the Sleepy Hollow corporate authorities was called to order on May 17, 1993 at 7:30 p.m. In attendance were President Shields; Trustees Fuqua (8:30 p.m.), Harney (7:40 p.m.), Roberts, Tennis, and Williams; Attorney Payne; Treasurer Panning; Police Chief Montalbano; Engineer Powers; Deputy Clerk Johnson; and Clerk Olson (8:30 p.m.).

ROBERTS MOVED WITH A SECOND FROM TENNIS TO APPOINT NANCY JOHNSON AS CLERK PRO TEM. MOTION PASSED BY VOICE VOTE.

MINUTES:

The May 3, 1993 regular meeting minutes should be amended on page 3, under Engineer, #2, to read "CMT had been told to stop work...". TENNIS MOVED WITH A SECOND FROM ROBERTS TO APPROVE THE MAY 3, 1993 MINUTES AS AMENDED. MOTION PASSED BY VOICE VOTE, WITH WILLIAMS ABSTAINING.

PRESIDENT:

1. The presentation by 3M Design will be delayed until Trustee Fuqua arrives.
2. The president will be out of town the rest of the week. There is a meeting in Geneva May 19th concerning a county wide impact fee regarding schools. The Board requested, and Zoning Chairman Walt Heffron agreed, to attend the meeting. Walt will also contact a member of the Plan Commission to attend the meeting with him.
3. West Dundee has requested we attend a May 20th meeting concerning the proposed casino and acknowledge our support of their revenue sharing agreement (approximately \$90,000) and state how we will use this money. They have requested a formal response from the village on our position concerning the casino by June 14th. Trustee Williams will try to attend May 20th meeting. The board will discuss the casino at the June 7th meeting and put on agenda to encourage resident comments.
4. Two engineering firms were interviewed, in addition to CMT. CMT has agreed to attend one board meeting per month at a flat \$200 rate. They will also work with us on their mileage fees to the village. President Shields recommended reappointment of CMT. ROBERTS MOVED WITH A SECOND FROM HARNEY TO REAPPOINT CRAWFORD, MURPHY, & TILLY, INC. AS VILLAGE ENGINEERS. MOTION PASSED BY VOICE VOTE.

Trustee Roberts reported that East Dundee is in the process of purchasing property to construct a new sewer system. West Dundee is also looking to be part of this project. We would also like to join in on the project, rather than again sublease from West Dundee. Trustee Harney will contact Dave Smith to discuss the possibility of becoming a partner in this project.

ZONING BOARD:

Walt Heffron recommended the reappointment of 4 board members to a two year term. TENNIS MOVED WITH A SECOND FROM ROBERTS TO REAPPOINT MERRY BRUMBAUGH, KAREN HALE, ARTHUR NEIL, AND ALVIN HASS TO TWO YEAR TERMS, TO EXPIRE DECEMBER, 1994. MOTION PASSED BY VOICE VOTE. The remaining members' terms will expire December, 1993 and will be appointed to ~~two~~ ^{three} year terms.

ZBA:

No report.

ATTORNEY:

1. Requested an executive session later to discuss pending litigation.
2. ROBERTS MOVED WITH A SECOND FROM HARNEY TO ADOPT RESOLUTION NO. 215 ENTITLED A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT AND VILLAGE CLERK TO EXECUTE THE FIRST AMENDMENT TO THE WASTEWATER SERVICE AGREEMENT DATED MAY 17, 1993, AMENDING THE WASTEWATER SERVICE AGREEMENT BETWEEN THE VILLAGE OF WEST DUNDEE AND THE VILLAGE OF SLEEPY HOLLOW DATED OCTOBER 18, 1982. MOTION PASSED BY VOICE VOTE WITH WILLIAMS VOTING NO.
3. Attorney will respond to auditor's request concerning status of pending litigation in Village.
4. ROBERTS MOVED WITH A SECOND FROM HARNEY TO ADOPT RESOLUTION NO. 215 ENTITLED A RESOLUTION AUTHORIZING AND DIRECTING THE EXECUTION OF BANK DEPOSITORY RESOLUTIONS BY THE VILLAGE OF SLEEPY HOLLOW, KANE COUNTY, ILLINOIS. MOTION PASSED BY VOICE VOTE.
5. Attorney is working on completion bond for builders; it could be costly for builder of one house. Attorney unable to find where this has been done in other towns.
6. We have been notified by TCI Cable that we're up for renewal.

ENGINEER:

1. The engineer has received new MFT road program resolutions and has discussed with Trustee Fuqua. HARNEY MOVED WITH A SECOND FROM TENNIS TO AUTHORIZE THE PRESIDENT AND CLERK TO EXECUTE THE MFT RESOLUTIONS FOR ROAD REPAIRS IN THE AMOUNT OF \$89,674.54. AYE: HARNEY-TENNIS-ROBERTS-WILLIAMS. MOTION PASSED.
2. Work has started on the second water connection with surveys on Sleepy Hollow Road near the tollway.
3. The engineer will try to have the public works building bid specs ready for the June 7th meeting.

(Trustee Fuqua and Clerk Olson arrive at 8:30 p.m.)

*****OPEN TO THE PUBLIC*****

1. Resident Harley Zhe of Rainbow Drive requested that the Rainbow Creek work be completed as soon as possible. Trustee Harney outlined what has been done and will be done on the area.
2. A representative from Paint-A-Thon passed out brochures on the program and stated that a homeowner in Sleepy Hollow has applied to the program to have his house painted.
3. Pat Sharpe, president of the Hickory Hollow homeowners' association, was present to discuss the draft proposal for a water connection to the subdivision. He said there is strong interest from homeowners. The subdivision is having a meeting Sunday and will probably have more questions after the meeting.

CLERK:

1. We have received two bids on the used squad car; Chicago Motors for \$1,601 and Welcome Motors for \$1,888. WILLIAMS MOVED WITH A SECOND FROM HARNEY TO AUTHORIZE THE CLERK TO ACCEPT THE BID OF \$1,888 FROM WELCOME MOTORS, 3346 W. IRVING PARK, CHICAGO, FOR THE USED SQUAD CAR. AYE: WILLIAMS-HARNEY-FUQUA-~~JOHNSON~~-ROBERTS-TENNIS. MOTION PASSED.

2. Big Brothers/Big Sisters of the Fox Valley is hosting it's "Tee Up for Kids' Sake" fund raiser on June 3rd at Randall Oaks.
3. Cardunal Chamber is holding it's gold classic on June 9th at Randall Oaks.
4. Kane County Planners golf outing is June 18th at Fox Valley Country Club in Batavia.
5. United Way of Dundee Township golf outing is June 25th at Bonnie Dundee Golf Course.
6. Cardunal Chamber is preparing an area publication which will be funded by the purchase of ad space in the book.

PLAN COMMISSION:

Resident Gerry Kirkland was present to discuss his background and qualifications as they relate to the plan commission and answer questions from the trustees. HARNEY MOVED WITH A SECOND FROM WILLIAMS TO APPROVE THE APPOINTMENT OF GERRY KIRKLAND AS CHAIRMAN OF THE PLAN COMMISSION. MOTION PASSED BY VOICE VOTE.

ROBERTS MOVED WITH A SECOND FROM HARNEY TO ADJOURN TO EXECUTIVE SESSION AT 9:10 P.M. TO DISCUSS PENDING LITIGATION. AYE:
ROBERTS-HARNEY-FUQUA-TENNIS-WILLIAMS. MOTION PASSED.

Regular meeting reconvened at 9:20 p.m.

Engineer Frank Powers said CMT would be willing to attend the Hickory Hollow homeowners meeting on Sunday at no cost to the village. Board thought it was a good idea.

TREASURER:

1. A request for a \$1,000 letter of credit for Woodland Recycling and Disposal will be postponed until the status of the burning ban is decided. Since we currently deal with this company, it was suggested we submit a copy of our current audited financial statements and request a waiver of their letter of credit.
 2. Ron Panning suggested some changes to the personnel manual. The question arose as to whether seasonal employees require a physical. It was felt they should; but once it is done, it would not be necessary each year if rehired the following year.
- TENNIS MOVED WITH A SECOND FROM ROBERTS TO DIRECT THE TREASURER TO UPDATE THE PERSONNEL MANUAL AS OUTLINED IN HIS MAY 8, 1993 MEMO REGARDING THE DISABILITY BENEFIT, THE HIRING AND RECRUITMENT SECTION, AND THE INCLUSION THE SEP-IRA INFORMATION. MOTION PASSED BY VOICE VOTE.

Dan Dalziel of 3D Design Studio in Grayslake made a presentation concerning the village waterways. He was associated with James Martin Associates and has worked with Dave Scatterday. He made a slide presentation and submitted a proposal for a master landscape plan for the waterways. His proposal would include research on grants available for this work. The preparation of the master plan would take 2-3 months and would include meetings with village officials. Trustee Harney expressed concern about any plans for Rainbow Creek that would duplicate work already completed or planned and would like to delete Rainbow Creek from the proposal, including another part of the village instead. President Shields suggested a design committee to work with 3D that would include himself, and Trustees Fuqua and Harney, in addition to interested residents.

FUQUA MOVED WITH A SECOND FROM WILLIAMS TO RETAIN 3D DESIGN TO DEVELOP A MASTER PLAN FOR THE VILLAGE WATERWAYS AT A COST NOT TO EXCEED \$4,000 PLUS \$500 IN EXPENSES. AYE: FUQUA-WILLIAMS-HARNEY-ROBERTS-TENNIS. MOTION PASSED.

ROADS & PARKS:

1. Trustee Fuqua will be working with the engineer to prepare a multi-year road program. He will also follow up on the crack sealing program.
2. There is damage to the Welcome to Sleepy Hollow sign at the Saddle Club entrance.
3. Trustee Harney met at the park district with the surrounding communities to discuss the possibility of an interconnecting walking/biking path through our communities. The park district would work to obtain grant money for the project.
4. Several individuals were interviewed for the seasonal position. FUQUA MOVED WITH A SECOND FROM HARNEY TO HIRE MIKE COURTNEY AS A SEASONAL EMPLOYEE, SUBJECT TO PERSONNEL POLICIES AND PROCEDURES, AT \$6.25 PER HOUR. AYE: FUQUA-HARNEY-ROBERTS-TENNIS-WILLIAMS. MOTION PASSED.
5. Trustee Williams reported that some of the road shoulders in Deer Creek are breaking away. Windsor will be contacted.
6. The odd/even sprinkling ban is permanent and should be upheld until we have the second connection from Elgin to ensure adequate water pressure. The signs should be put up around the village.
7. Trustee Fuqua is meeting with Mr. Hankla concerning the Fawn Court drainage problem.
8. HARNEY MOVED WITH A SECOND FROM WILLIAMS TO AUTHORIZE \$250 FOR 25 DUCK NESTING HOUSES. AYE: HARNEY-FUQUA-WILLIAMS. NO: TENNIS. ABSTAIN: ROBERTS. MOTION PASSED. These houses will be built at cost by Ducks, Unltd. and will be installed by Ed Harney, where they will sit above the water level.

FINANCE:

1. Add to the April 30th warrants \$2,250 for Smith Electric, \$308 for NIGas, and \$805.56 for Emro Marketing. TENNIS MOVED WITH A SECOND FROM FUQUA TO APPROVE THE APRIL 30, 1993 WARRANTS AS REVISED IN THE AMOUNT OF \$35,847.21. AYE: TENNIS-FUQUA-HARNEY-ROBERTS-WILLIAMS. MOTION PASSED.
2. TENNIS MOVED WITH A SECOND FROM ROBERTS TO APPROVE THE WARRANTS OF MAY 14, 1993 AS SUBMITTED IN THE AMOUNT OF 11,477.81. AYE: TENNIS-ROBERTS-FUQUA-HARNEY-WILLIAMS. MOTION PASSED.
3. The possible use of a postage meters versus stamps was discussed. It was requested that we check into this matter.
4. There will be a budget workshop meeting prior to the next board meeting, on June 7th at 7:00 p.m.
5. We have applied to the disability insurance carrier for an additional option for police at a slightly higher cost. TENNIS MOVED WITH A SECOND FROM HARNEY TO APPROVE AN ADDITIONAL \$.08 PER \$100 OF PAYROLL FOR THE ADDITIONAL DISABILITY BENEFIT. AYE: TENNIS-HARNEY-FUQUA-ROBERTS-WILLIAMS. MOTION PASSED.
6. Trustee Tennis has reviewed the State insurance plan which shows an increase in cost. He feels we may need to consider an employee 50%, employer 50% contribution toward dependent coverage next year if this increases again.
7. TENNIS MOVED WITH A SECOND FROM ROBERTS THAT WE INSTITUTE, EFFECTIVE SEPTEMBER 1, 1993, A NO SMOKING BAN FOR THE VILLAGE HALL. MOTION PASSED BY VOICE. If necessary, Ron Panning may need to establish a policy for going outside to smoke.

WATER:

No report.

POLICE:

1. Our Police Department won a trophy for their display at Law Enforcement Day at Springhill Mall on May 14th.
2. The Department is promoting "Adopt-a-Cop", a 30 mile walk/run to benefit the Special Olympics. Forms are available at the front office.
3. WILLIAMS MOVED WITH A SECOND FROM HARNEY TO AUTHORIZE OUR ATTORNEY TO REVISE THE VILLAGE ORDINANCE CONCERNING MOTOR BIKES TO DISALLOW THEM IN SABATINO PARK.
ROBERTS MOVED WITH A SECOND FROM FUQUA TO AMEND THE MOTION TO INCLUDE ALL MOTORIZED VEHICLES.
ON AMENDMENT: MOTION PASSED BY VOICE VOTE.
ON MOTION: MOTION PASSED BY VOICE VOTE.

HEALTH & SANITATION:

1. Two residents are in violation of the sewer code. Trustee Harney will contact the residents.
2. Trustee Harney has informed builders that they have until August 10 before the new weight ordinance will take effect. She will talk with Attorney Payne about revising the ordinance concerning the road weight limits.
3. HARNEY MOVED WITH A SECOND FROM WILLIAMS TO SPEND \$200 TOWARDS LANDSCAPING REPAIRS AT 720 HILLCREST.
WILLIAMS MOVED WITH A SECOND FROM ROBERTS TO AMEND THE MOTION THAT THE MONEY WILL BE GIVEN AFTER THE SEPTIC TANK HAS BEEN FILLED IN.
ON AMENDMENT: MOTION BY VOICE.
ON MOTION: AYE: HARNEY-WILLIAMS-ROBERTS-TENNIS. ABSTAIN: FUQUA.
MOTION PASSED.

BUILDING:

The retention pond in the Bluffs is scheduled for work next week.

OLD BUSINESS:

No report.

NEW BUSINESS:

1. Board discussed the hiring of police officers to mow grass and that it caused hours to exceed 40 per week. Trustee Tennis said if the full time employees exceed 40 hours per week, we are required by law to pay them overtime, and feels we should use part time officers to avoid this situation. Treasurer Panning thought this same situation had occurred for the snow plowing by police. Trustee Fuqua will discuss the situation with Art Sunderlage to avoid this problem.
2. ROBERTS MOVED WITH A SECOND FROM HARNEY TO APPOINT NANCY JOHNSON AS DEPUTY CLERK. MOTION PASSED BY VOICE VOTE.

ROBERTS MOVED WITH A SECOND FROM HARNEY TO ADJOURN THE MEETING AT 11:25 P.M. MOTION PASSED BY VOICE VOTE.

Respectfully submitted,

Norine Olson

Norine Olson, Village Clerk

The Village of Sleepy Hollow, Illinois

One Thorobred Lane
Sleepy Hollow, Illinois 60118

Village Hall 426-6700
Village President 426-6822

Village Clerk 428-2266
Building Department 428-3388

Released 6-2-97

EXECUTIVE MEETING MINUTES

MAY 17, 1993

The executive meeting was called to order at 9:10 p.m. Present were President Shields; Trustees Fuqua, Harney, Roberts, Tennis and Williams; Attorney Payne; and Clerk Olson.

The current situation on the Chateau lawsuit was the topic of discussion. No further action has been taken on the suit since Attorney Vanek attended the board meeting here where we considered offering to drop the fine portion of the suit in exchange for \$25,000 to begin evaluation work on the buildings.

The board agreed we should pursue the previously discussed option of deannexing the one acre parcel on the property to West Dundee in exchange for West Dundee's agreement to demolish the two apartment buildings (including asbestos removal) at their cost. The board is concerned how West Dundee would develop the property, although there is some space between the property to be developed and the Sleepy Hollow homes. There has been talk of a public works facility on the property.

ROBERTS MOVED WITH A SECOND FROM HARNEY TO ADJOURN BACK TO
REGULAR SESSION AT 9:20 P.M. MOTION PASSED BY VOICE VOTE.

Respectfully submitted,

Norine Olson

Norine Olson
Village Clerk