



The Village of Sleepy Hollow, Illinois

One Thoroughbred Lane
Sleepy Hollow, Illinois 60118

Village Hall 426-6700
Village President 426-6822

Village Clerk 428-2266
Building Department 428-3388

April 1, 1991

OPENING OF BIDS FOR VILLAGE HALL REROOFING

Roofing bids were opened at 11:15AM, April 1, 1991 at the Village Hall.

Present were Architect Bruce Dahlquist; Gary Fisher of Summit Builders, Inc., Trustee Susan Harney; and Village Clerk Janet McKeown.

Specifications had been drawn up by the Architect and published in the February 8, 1991 edition of the Chicago Tribune. Bids were received by February 27, 1991. Several adjustments were made as a result of structural investigation by roofers. Final bids were then due back by April 1.

Only 1 bid was received by April 1st.

Summit Builders, Inc.	Base Amount	\$14,900.00
	Plus Alt #7	3,000.00
	Plus Continuous roof vent	400.00
	Minus Performance bond	800.00
		<u>17,500.00</u>

Interest had been shown by Buttell Construction, Elgin Builders, and Elgin Roofing, however, no bids had been received from them.

Respectfully submitted

Janet McKeown
Janet McKeown
Village Clerk

VILLAGE BOARD MEETING
MINUTES

APRIL 1, 1991

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order April 1, 1991 at 7:35 p.m. Present were President Peterson; Trustees Harney, Shields and Tennis; Police Chief Montalbano; Engineers Whiston and Powers; Treasurer Panning; Village Clerk McKeown; and Deputy Clerk Olson.

MINUTES:

1. The Minutes from the March 18, 1991 regular meeting should be amended as follows: Under Finance, page 5, should read: "Two meetings planned, one with the Police Department on March 21, 1991 at 7:00 p.m. to present the 457 Deferred Compensation Plan and one with the office and public works people on March 27, 1991 at 10:00 a.m." Tennis moved with a second from Shields to approve the Minutes as amended. MOTION CARRIED BY VOICE.
2. Tennis moved with a second from Harney to approve the Executive Minutes of March 18, 1991 as presented. MOTION CARRIED BY VOICE.

PRESIDENT:

1. President reminded everyone that tomorrow is election day.
2. The first budget meeting is April 3 at 7:30 p.m.
3. Plan Commission meeting is April 10 at 7:30 p.m.
4. The attorneys in the Bradley lawsuit have agreed to a \$4,000 settlement. Our attorney suggests we make a public statement on the results of this lawsuit. We will request that he prepare one for us.
5. Gilberts is seeking approval to construct a sewage treatment facility.
6. President would like to organize another mayors' meeting, possibly to be held at the Village Hall in May.
7. Two tickets to the Kane County Cougars opening game were given to Trustee Tennis via a lottery.

CLERK:

1. Tuckers is no longer selling yard waste recycling stickers required for pick up. Elgin-Wayne will send a notice to all residents advising where they may purchase these stickers.
2. Election votes must be canvassed within 7 days of the election.
3. Shields moved with a second from Tennis to accept the bid for office cleaning from Linda Sosnowski. AYE: Shields-Tennis-Harney-Peterson. MOTION CARRIED
4. Elgin Community College is having a Zoning Seminar on April 13.
5. A new lock and dead bolt will be installed on the meeting room door. New keys will be issued which will fit both new locks.

PLAN COMMISSION:

1. Dan Weidmeyer spoke briefly with potential developers of Windsor property along Route 72. They have not yet submitted a site plan.
2. The Bluffs--we have not yet received a performance guarantee or an escrow account for the water.

ENGINEER:

1. Trustees would like engineer to give them an estimate on the total cost of realigning north and south Sleepy Hollow Road for budgetary purposes, even though we do not know what percentage would be our cost.

2. Roof bid--we have received only one bid, from Summit Builders in Elgin. Architect Dahlquist has recommended we accept this bid. Shields moved with a second from Harney that we accept Summit Builder's base bid of \$14,900 plus alternate #7 in an additional amount of \$3,000; that we delete the performance bond in the amount of \$800, and add a continuous roof vent in the amount of \$400, for a total contract amount of \$17,500. Tennis moved with a second from Harney to amend the motion to accept the bid subject to a minimum one year warranty period or longer, based on the advice of architect Dahlquist. Amendment: MOTION CARRIED BY VOICE Main motion: AYE: Shields-Harney-Tennis-Peterson MOTION CARRIED

TREASURER:

1. Warrants--Bills questioned were Applied Ecological Services for \$150 and Flo Technics for \$281. Tennis moved with a second from Shields to approve the warrants in the amount of \$71,682.69. AYE: Tennis-Shields-Harney-Peterson MOTION CARRIED
2. Treasurer noted that the close out section of the original roof bid specifications states that there is to be a one year warranty from the contractor on materials and labor.
3. Distributed comparison chart of revenue received by surrounding towns.

ROADS-PARKS-VILLAGE PROPERTY:

1. The grading plan for Rainbow Creek is due next week.
2. The public works building is stalled due to a discrepancy between two plats of survey. Coulson is reviewing surveys. Trustee Shields expressed concern about building on land which flooded last year. Trustee Harney will have architect review the wisdom of building on this low area and look at feasibility of putting building on land west of village hall.
3. Mrs. Oppenheim requested that we burn the empty lot next to her. Trustee Harney will contact the fire department about doing this.
4. The weight ordinance prepared by our attorneys was presented. There are still questions about certain aspects of this ordinance. Tennis moved with a second from Shields to table the matter until the April 15th meeting. MOTION CARRIED BY VOICE

FINANCE:

Questioned how the deferred compensation presentation went. Police had presentation but office personnel had their presentation rescheduled. Clerk will find out about questionnaire for employees to ascertain interest in this program.

POLICE:

Monthly activity report was distributed. Administrative warning ticket program began last month; so far, it seems to be working well.

HEALTH & SAFETY:

Bids are out for the Village identity program and are due at Martin Associates on April 5. Trustee Shields will request that Martin forward the unopened bids to the Village.

OLD BUSINESS:

The Service Club has requested monetary assistance for the Fourth of July fireworks display. The Board agreed that we should not use taxpayers' money for this event. The President will send a letter to the Service Club stating our position in this matter.

NEW BUSINESS:

1. Trustee Tennis expressed his appreciation of John Ward's work as Police Trustee for the past 4 years. He also served on the ZBA for several years prior to his trustee position.
2. Kane County Emergency Services and Disaster Agency has issued a Severe Weather Response Plan for Rain, Wind, and Tornado.

Harney moved with a second from Shields to adjourn the meeting. The meeting adjourned at 9:35 p.m.

Respectfully submitted,

Norine Olson

Norine Olson
Deputy Clerk