

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order on September 19, 1977 at 7:35 pm by President Carol Schoengart. Roll was called and answered as follows: Mr. Ciuca, Mr. Krueger, Mr. Morency, Mr. Mountjoy, Mr. Myers, Mr. Roberts, present. Also present were Clerk Mrs. Pofahl, Treasurer Mr. Nolte, Chief Bradley, Attorney George Knickerbocker, Engineer Bob Anderson.

The minutes were corrected to read "The building committee" instead of "The planning committee with the building committee". Mr. Morency moved to accept the minutes as corrected, second by Mr. Krueger, motion passed by voice vote.

Treasurer's report: Receipts--General Funds, \$124.36; MFT, \$2,039.53. Balances--General Funds, \$86,585.91; Revenue Sharing, \$9,274.04; MFT, \$47,455.04; Road Bond, \$51,740.17; Total, \$195,055.16. Bills Payable, \$3,128.66, General Funds; \$427.83, MFT.

Mr. Ciuca moved to pay the bills as presented, second by Mr. Myers, roll call: Ciuca, Krueger, Morency, Mountjoy, Myers, Roberts, aye; 0 nays 0 absent.

Mr. Ray Miller reported on the Chicago Area Transportation Study meeting which he attended on September 9. (1) A commuter station for the St. Paul Railroad between Randall and McLean on Big Timber has received funding approval and will be built in the future. (2) IDOT received no response from Mr. Welcome of Homart regarding the widening of Rt. 72 between Randall and Rt. 31, and so will proceed as planned. Completion in 1979. (3) Mr. Carter will be chairman for two years. (4) The Council of Mayors does not want CATS to be absorbed by NIPC, the Village Board concurs. (5) Mr. Carter says no access to Randall Road can be planned without the permission of the CATS office.

Mrs. Schoengart introduced Dr. Lucy Ray and four of her students from North Central College. As part of their "Methods of Research" class they will do a survey of Village residents similar to the one done four years ago. Students will interview eleven residents on Oct. 5; a questionnaire will be delivered to all residents on Oct. 19, which will be mailed back to NC College. Mr. Morency moved to authorize an expenditure of \$250 for the survey, second by Mr. Myers, roll call: Ciuca, Krueger, Morency, Mountjoy, Myers, Roberts, aye. 0 nays, 0 absent.

The Village has received a number from the clearing house for the sewer resolutions and agreement.

Mr. Krueger moved to authorize Mr. Roberts to write a letter to Mr. and Mrs. John Auer asking their intentions regarding the zoning variance which they received last year, and informing them that the Village will take steps to vacate the ordinance if they do not intend to build. Second by Mr. Morency, motion passed by voice vote.

Mr. Anderson suggested some changes in the DAIPC model sub-division control ordinance, but suggested waiting until it was finished and then changing things which do not pertain to the Village.

Lenz Oil will be working on the roads. A faster seal coat will be used if the weather does not co-operate. Ben Houden of IDOT has given permission to hold over until Spring funds for items not completed this Fall.

The second well has been tested, various things were found to be defective, due to poor maintainance.

DAIPC has a new chairperson, Sonia Peterson; vice chairman is Tom Schotz. The new ordinances will be in final form in October. A planner has been hired, Mary Peck; funds will be available through HUD DLGA grant. A tour to see storm water management will be held on Oct. 15.

The Zoning Board hearing will be held Tues. Oct. 11 at 7:30. Later changed to Oct. 13, at 7:30 pm.

Bill Lindemann explained the insurance policies. A carrier has picked up the workmen's compensation. Mr. Krueger moved to authorize Mrs. Schoengart and Mrs. Pofahl to sign the insurance policies contract with the advice and consent of the finance committee, the amount not to exceed \$1200. Second by Mr. Roberts, roll call: Ciuca, Krueger, Morency, Mountjoy, Myers, Roberts, aye, 0 nays, 0 absent.

Finance committee meeting Sept. 22, at 7:30 pm.

A building permit has been issued to Robert Spangard for lot 4, Unit 13.

Work on the Village Hall will be started next week, work to be done on a materials and labor basis by Bud Hirke. Work on the Silo will be started in November. Repairs must be made on the roof of the fire barn, bids will be asked.

Health committee meeting on Sept. 28, at 7:30 pm. Tests will be conducted on the lakes.

Swings for the parks have arrived and will be installed in the Spring. The fish will arrive in the last week of Sept., 75% will be placed in Lake Icabod, 25% in Lake Sharon. Committee meeting will be held on Sept. 27--later changed to Oct. 13 at 8:00pm.

Training for new part-time patrolmen will start Oct. 4; the Police Committee will meet on Oct. 6. Mr. Morency moved to purchase a new radar gun, hand held model for \$935. Mr. Krueger seconded, roll call Ciuca, nay; Krueger, Morency, Mountjoy, Myers, Roberts, aye; 0 absent. Quad-Com will meet on Sept. 22 at Sleepy Hollow. Joe Dunat will take part in Youth Officer Training.

Roads Committee will meet Sept. 27 at 8:30 pm at the Hall. Mr. Krueger will write a letter to a resident who has dumped dirt in the swales.

Mr. Morency requested an executive session to discuss personnel. Adjourn to executive session at 10:00 pm. Reconvene at 10:50, roll call: Ciuca, Krueger, Morency, Mountjoy, Myers, Roberts, Schoengart, present.

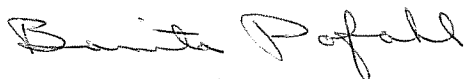
Mr. Morency moved to pass Resolution No. 62, which is a resolution adopting the hiring and training procedures for part-time patrolmen.

A copy is attached. Second by Mr. Krueger. Roll call: Ciuca, Krueger, Morency, Mountjoy, Myers, Roberts, aye; 0 nays, 0 absent. The Board recommends that the test be named and the criteria defined, Police Committee will expedite this matter.

Mr. Morency moved to enroll three men in the training, Gerald Bowes, Dean Luck, Dennis Kopp. Second by Mr. Krueger. Roll call: Ciuca, Krueger, Morency, Mountjoy, Myers, Roberts, aye; 0 nays, 0 absent. The Police Committee is charged with investigating the testing results and will report to the Board.

Mr. Myers moved to adjourn, Mr. Mountjoy seconded. Motion passed by voice vote. Meeting adjourned at 11:05 pm.

Respectuflly submitted,



Bonita Pofahl
Village Clerk

POLICE DEPARTMENT
VILLAGE OF SLEEPY HOLLOW, IL.

9-19-77

HIRING AND TRAINING PROCEDURE FOR PART TIME PATROLMEN

1. APPLICATION: Applications may be submitted at any time by individuals who meet the current departmental requirements. Applications must be hand written and include two sets of fingerprints and a photo.
2. SCREENING PROCEDURE: All applications will be reviewed by the Chief and the Police Committee. The background check of qualified applicants will include:
 - a) contacting listed references to confirm applicant's statements regarding employment history and asking for a profile of applicant.
 - b) checking fingerprints through IBI and FBI.
 - c) checking drivers license history through Leeds.
 - d) interviews with the applicant's neighbors and former employers, at the discretion of the Chief and Police Committee Chairman.
3. ELIGIBILITY LIST: The names of all applicants with acceptable backgrounds will be added to the eligibility list.
4. APPTITUDE TEST: A validated aptitude test will be administered to all those on the eligibility list and graded according to the procedure established by the testing agency.
5. INITIAL REVIEW: The Chief and the Police Committee will evaluate the applicants' test results and interview each applicant. Recruits will be selected by the committee and notified of their acceptance after they have been approved for training by the Village Board.
6. TRAINING: The Village will issue a "Patrolman Trainee" identification card to all recruits. "Patrolman Trainees" will be considered probationary employees of the Village. It is understood that until the "Trainee" is sworn in as under item #10, "The Trainee" will not receive pay.

The Department will administer a minimum of 36 hours of training which will include:

- a) Illinois Criminal Law (Chapter 38)
- b) Illinois Motor Vehicle Code (Chapter 95-1/2)
- c) Controlled Substance Act (Chapter 56-1/2)
- d) Juvenile Act (Chapter 37)
- e) Sleepy Hollow Village Ordinances
- f) Self Defense

Trainees will be given a written test on each topic. Tests will be graded by the training officer and/or the Chief, with the results posted in the Trainee's service jacket.

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Trainees must also complete an additional 80 hours observing sworn in officers and riding in the car.

The trainee's progress may be evaluated at any time by the Chief and the Police Committee. The Village Board may dismiss any trainee whose progress is judged unacceptable.

7. FINAL REVIEW: The Chief and the Police Committee will interview each trainee, study his service jacket, and ask for an evaluation by the training officer. The Chief and the Police Committee will forward their recommendations for hiring to the Village Board for approval pending the completion of the physical.
8. PHYSICAL EXAMINATION: The Village will bear the cost of a complete physical examination, administered by a Village approved M.D.. The physical must include:
 - a) pulse and blood pressure
 - b) hematology
 - c) chest X-ray
 - d) urinalysis
 - e) electrocardiogram
 - f) general physical condition
9. FIREARMS TRAINING: "Successful completion of a 24 hour course of training in use of a suitable type firearm shall be a condition precedent to the possession and use of that respective firearm by any peace officer in this State in connection with his official duties. Such training must be approved by the Illinois Local Government Law Enforcement Officers Training Board..and..must be completed within the officer's probationary period, or within 6 months from the date of his initial employment." (Public Act 79-652)
10. SWEARING-IN: Upon the successful completion of their training and physical examination, trainees who are approved by a majority of the Village Board shall be sworn in by the Village Clerk.

Appointment to the Police Department includes completion of a one year probationary period dated from the ~~issuance of the~~ *issuance of the* "Patrolman Trainee" card. The Chief must notify the Police Committee and Village Board of his recommendation for continued employment or dismissal at least 30 days before the probationary period expires.

APPROVED BY THE BOARD ON Sept 19, 1977

6 YEA 0 NAY