

# **VILLAGE OF SLEEPY HOLLOW**

## **VILLAGE BOARD MEETING MINUTES**

**March 18th, 2024**

The Regular Business meeting of the Sleepy Hollow Board of Trustees was called to order at 7:31 p.m. at the Sleepy Hollow Village Hall. After asking all participants to stand and recite the Pledge of Allegiance, President Pickett directed the Deputy Village Clerk Joseph Nemec to call the roll of trustees. Trustees Mark Thorne, Steven DeAtley, Edward Harney, Courtney Boe, and Jennifer McGuire attended in person. Police Chief Samuel Parma and Director of Finance Eugene Vann, attended in person. Attorney Mark Schuster, Village Engineer Jeffrey Steele, and Director of Public Works Kyle Killinger, Village Clerk Mills, and Village Code Official Barbara Dettmer did not attend the meeting.

President Pickett presented a request for Trustee Kelly Thomas to attend the meeting remotely.

Trustee Boe moved with a second from Trustee Thorne to approve Trustee Kelly Thomas to attend the meeting remotely. On a voice vote the motion passed 5-0.

### **MINUTES**

Trustee Harney moved with a second by Trustee DeAtley to approve the minutes of March 4th 2024 and on a voice call vote with Trustees Boe, DeAtley, Harney, McGuire, Thorne voting aye and with no nay votes the motion passed and the Minutes of 3/4/2024 were approved. (Trustee Thomas briefly left the meeting due to sound issues)

### **PRESIDENT'S REPORT**

Village resident Bill Zozokos read aloud the Illinois Municipal League Civility Pledge which has been adopted by the Village of Sleepy Hollow. The pledge states:

*In the interest of civility, I pledge to promote civility in listening, being respectful of others, acknowledging that we are all striving to support and improve our community and understanding that we each have different ideas for achieving that objective.*

Village President Pickett presented a request from the Sleepy Hollow Service club for waiver of solicitation fee. Trustee Boe moved with a second by Trustee McGuire to approve the request from the Sleepy Hollow Service club for waiver of solicitation fee for 4th of July and Fireworks. On a roll call vote with Trustees Boe, DeAtley, Harney, McGuire, Thomas, Thorne voting aye and with no nay votes the motion passed and the motion was approved.

### **CLERK**

Thanked Sharon Lawson for her help with clerk duties.

### **PLANNING AND ZONING COMMISSION**

None

### **ATTORNEY**

None

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**ENGINEER**

President Pickett presented to the board the 2024 Street program, approval of Maintenance Engineering Agreement (BLR 05520). Trustee McGuire moved with a second by Trustee Harney for approval of Maintenance Engineering Agreement (BLR 05520). On a roll call vote with Trustees Boe, DeAtley, Harney, McGuire Thomas, Thorne voting aye and with no nay votes the motion passed and the motion was approved.

**DIRECTOR OF FINANCE**

Trustee Thorne moved with a second by Trustee DeAtley to approve the Warrants of 3/15/2024 in the amount of \$122,165.77 On a roll call vote; Trustees Boe, DeAtley, Harney, McGuire Thomas, and Thorne voting aye and with no nay votes the motion passed.

Director of Finance Eugene Vann presented to the board a recommendation to increase the flat rate sewer fee to \$100 effective May 1 2024. Trustee Boe moved with a second by Trustee Thorne to approve an increase of the flat rate sewer fee to \$100 effective May 1 2024. On a roll call vote; Trustees Boe, DeAtley, Harney, McGuire Thomas, and Thorne voting aye and with no nay votes the motion passed.

Director Vann and Chief Parma requested that the board approve the hiring of Melissa Powell as a part-time Admin/PD receptionist. Trustee Boe moved with a second by Trustee Thorne to approve the hiring of Melissa Powell as a part-time Admin/PD receptionist starting April 15th at a starting wage of \$20.00 and hour and on a roll call vote with Trustees Boe, DeAtley, Harney, McGuire Thomas, Thorne voting aye and with no nay votes the motion passed and the motion was approved.

**COMMENTS FROM THE PUBLIC**

None

**PARKS, ROADS, AND STREETS**

Trustee Harney presented to the board a proposal to purchase 500 tons of bulk salt next winter

**FINANCE**

None

**WATER AND SEWER**

None

**POLICE AND PUBLIC SAFETY**

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Trustee DeAtley moved with a second by Trustee Boe to approve the purchase of a new police vehicle, not to exceed \$43,000. On a roll call vote with Trustees Boe, DeAtley, Harney, McGuire Thomas, Thorne voting aye and with no nay votes the motion passed and the motion was approved.

**PUBLIC BUILDINGS AND ENVIRONMENTAL**

None

**BUILDING AND ZONING ENFORCEMENT**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**ADJOURNMENT**

With no further business to address Trustee Harney moved with a second from Trustee McGuire to adjourn the meeting at 8:11pm. On a roll call vote with Trustees Thorne, DeAtley, McGuire, Harney, Boe, Thomas, McGuire voting aye and with no nay votes the motion to adjourn passed unanimously and the meeting was adjourned.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Joseph Nemec", written in a cursive style.

Joseph Nemec  
Deputy Village Clerk