

VILLAGE OF SLEEPY HOLLOW

VILLAGE BOARD MEETING MINUTES

February 20, 2024

The Regular Business meeting of the Sleepy Hollow Board of Trustees was called to order at 7:32 p.m. at the Sleepy Hollow Village Hall. After asking all participants to stand and recite the Pledge of Allegiance, President Pickett directed the Deputy Village Clerk Joseph Nemec to call the roll of trustees. Trustees Mark Thorne, Steven DeAtley, Edward P. Harney, Kelly Thomas, Courtney Boe, and Jennifer McGuire attended in person. Police Chief Samuel Parma and Director of Finance Eugene Vann attended the meeting. Village Code Official Barbara Dettmer attended remotely via Zoom. Village Clerk Mills, Attorney Mark Schuster, Village Engineer Jeffrey Steele, Director of Public Works Kyle Killinger, and did not attend the meeting.

MINUTES

Trustee Boe moved with a second by Trustee Harney to approve the minutes of February 20th, 2024 and on a voice vote with Trustees Mark Thorne, Steven DeAtley, Edward P. Harney, Kelly Thomas, Jennifer McGuire, and Courtney Boe voting aye and with no nay votes the motion passed and the Minutes of 2/20/2024 were approved.

PRESIDENT'S REPORT

Village Trustee Kelly Thomas read aloud the Illinois Municipal League Civility Pledge which has been adopted by the Village of Sleepy Hollow. The pledge states:

In the interest of civility, I pledge to promote civility in listening, being respectful of others, acknowledging that we are all striving to support and improve our community and understanding that we each have different ideas for achieving that objective.

President Pickett presented to the Board the revised questionnaire designed and intended to assist the Village Board of Trustees help make decisions over the next few years. The questionnaire will be sent to all Village residents and it asks a number of questions on issues that are likely to arise in the near future. In addition the questionnaire includes financial information on where the Village of Sleepy Hollow now stands. Trustee Boe asked to add "work from home" to be added.

Trustee DeAtley moved with a second by Trustee Thomas to approve the revised questionnaire. On a roll call vote with Trustees Mark Thorne, Steven DeAtley, Edward P. Harney, Kelly Thomas, Jennifer McGuire, and Courtney Boe voting aye and with no nay votes the motion passed and the Motion Board the revised questionnaire were approved.

CLERK

Thanked Eugene Vann and Sharon Larson for their help while the Village clerk has been absent.

Advised that the revised Village map was distributed to the trustees and staff

Trustee McGuire moved with a second by Trustee Boe to approve the village newsletter. Discussion: Trustee Thomas requested to have the newsletter mailed. Trustee Thomas will try

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and secure funding from the service club to have it mailed out. On a voice vote with Trustees Mark Thorne, Steven DeAtley, Edward P. Harney, Kelly Thomas, Jennifer McGuire, and Courtney Boe voting aye and with no nay votes the motion passed.

PLANNING AND ZONING COMMISSION

Trustee Thorne moved with a second by Trustee McGuire to approve the Sleepy Hollow Planning and Zoning Commission Recommendation to the Village of board of trustees of scheduled meetings. On a voice vote; Trustees DeAtley, Thomas, Thorne, Harney, Boe, and voting aye and with no nay votes the motion passed.

ATTORNEY

No report

ENGINEER

No report

DIRECTOR OF FINANCE

Trustee Thorne moved with a second by Trustee McGuire to approve the Warrants of 2/20/2024 in the amount of \$120,046.69. On a roll call vote; Trustees DeAtley, Thomas, Thorne, Harney, Boe, and voting aye and with no nay votes the motion passed.

A draft of the 2025 budget was presented

Treasure Vann briefed trustees on troubles with the Village Web site update

The current fee schedule was discussed

Treasure Vann discussed recommendation to eliminate Village Stickers in 2026

Treasure Vann discussed with board implementing a pension for Village employees

COMMENTS FROM THE PUBLIC

David Craddock Talked about discrepancies in the Village trailer ordinances.

PARKS, ROADS, AND STREETS

No report

FINANCE

No report

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WATER AND SEWER

No report

POLICE AND PUBLIC SAFETY

No report

PUBLIC BUILDINGS AND ENVIRONMENTAL

No report

BUILDING AND ZONING ENFORCEMENT

No report

OLD BUSINESS

1208 Timber request

Jennifer Espinoza and Sunset Pools and Spas request to use the unpaved Hilltop Lane right-of-way as a construction route to construct a pool at 1208 Timber drive because of the hardship that there is no other way to access the property because of the location of the septic field and it appears this access route has been used before.

Trustee Harney moved with a second by Trustee Boe to approve the the request of Jennifer Espinoza and Sunset Pools and Spas to utilize the right-of-way of Hilltop Lane to access 1208 Timber With restrictions as outlined by Village Engineer Jeff Steele

On a voice vote; Trustees DeAtley, Thomas, Thorne, Harney, Boe, and voting aye and with no nay votes the motion passed.

NEW BUSINESS

Trustee Thomas read a statement

ADJOURNMENT

With no further business to address, Trustee Boe moved with a second from Trustee McGuire to adjourn the meeting at 8:33 p.m. On a voice vote with Trustees Thorne, DeAtley, McGuire, Harney, Boe and Thomas voting aye and with no nay votes the motion to adjourn passed unanimously and the meeting was adjourned.

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Respectfully submitted,

A handwritten signature in black ink, appearing to read "Joseph Nemec". The signature is written in a cursive, flowing style.

Joseph Nemec
Deputy Village Clerk