

VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES

NOVEMBER 17, 2014

The regular meeting of the Sleepy Hollow Corporate Authorities was called to order at 7:30 p.m. at the Sleepy Hollow Village Hall. Board members in attendance were President Stephan Pickett, Trustees Dennis Fudala, Russell Getz, Joseph Nemec, Jeff Seiler, and Donald Ziemba. Trustee Scott Finney was absent. Also in attendance were Director of Finance Ellen Volkening and Police Chief Jim Linane.

MINUTES

1. Nemec moved with a second from Getz to approve the Village Board Meeting Minutes of November 3, 2014. Motion passed unanimously.

PRESIDENT

1. President Pickett noted that approximately 80% of residents who voted in the November election voted against the proposed tax increase in Sleepy Hollow.
2. Possible revisions to the personnel policy will be discussed later in the meeting, after an executive session.

CLERK

1. Getz moved with a second from Fudala to approve Hafeman's Evergreens to sell Christmas trees at Randy's from November 21 through December 21, 2014. Motion passed unanimously.
2. The winter newsletter draft was reviewed.

PLAN COMMISSION

No report.

ZONING BOARD

No report.

ZBA

No report.

ATTORNEY

No report.

ENGINEER

1. The engineer's projects update report was reviewed: the water system improvements should be complete this month; and the 2014 street program is complete.
2. Seiler moved with a second from Getz to approve the IDOT Preliminary Engineering Services Agreement for Federal Participation. Aye: Seiler, Getz, Fudala, Nemec, Ziemba. Motion passed. This is for the Boncosky Road improvements which will be done in 2015.

DIRECTOR OF FINANCE

1. Ziemba moved with a second from Seiler to approve the accounts payable of November 17, 2014 in the amount of \$418,066.24. Aye: Ziemba, Seiler, Fudala, Getz, Nemec. Motion passed.

VILLAGE OF SLEEPY HOLLOW
VILLAGE BOARD MEETING MINUTES

NOVEMBER 17, 2014

2. Ziemba moved with a second from Getz to authorize the Village President to sign the Automatic Transfer Authorization. Motion passed unanimously. This is to make automatic monthly payments on the loan with First Community Bank for the water system improvements.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

PARKS, ROADS AND STREETS

1. Getz moved with a second from Ziemba to approve Mark Reimers for snow plowing on an as-needed basis at \$12.75/hour. Aye: Getz, Ziemba, Fudala, Nemec, Seiler. Motion passed.
2. Getz moved with a second from Ziemba to accept with regret the resignation of Kyle Killinger and to authorize advertising for public works. Motion passed unanimously. The Board briefly discussed the public works positions and advertising. The pay will depend on experience.

FINANCE

1. The Finance Committee recommends a tax levy for 2014 of \$549,900. This ordinance will be presented to the Board in December.

WATER AND SEWER

1. Seiler moved with a second from Getz to approve Resolution No. 464, "A Resolution Authorizing the Village to Loan Funds from the Sewer Fund (DI&E) to the Water Fund in an Amount Not to Exceed \$360,000 to Finance in Part Construction of the 2014 Water System Improvements Project". Aye: Seiler, Getz, Fudala, Nemec, Ziemba. Motion passed.
2. Water efficiency is about 86% overall. The meters were recalibrated and the Locust sewer is reading much higher than it was previously and will be monitored.

POLICE AND PUBLIC SAFETY

1. Nemec moved with a second from Getz to ratify the November 7th vote to approve the hiring of part time officers John A. McGlynn and Blake R. Fallon. Motion passed unanimously. This is pursuant to the conditions outlined in Police Chief's memo on this matter.
2. Seiler moved with a second from Ziemba to approve moving Matt Janowoski from part time to a full time officer. Aye: Seiler, Ziemba, Fudala, Getz, Nemec. Motion passed. This is also pursuant to the Chief's memo.
3. Nemec moved with a second from Getz to approve Ordinance No. 2014-17, "An Ordinance Authorizing the Sale of Certain Property Owned by the Village." Aye: Nemec, Getz, Fudala, Seiler, Ziemba. This is for the 2006 squad car. There were two offers for this vehicle; one for \$3200 and another for the \$4000 asking price. Seiler moved with a second from Getz to accept the offer of \$4,000 for the 2006 Ford Crown Victoria. Aye: Seiler, Getz, Fudala, Nemec, Ziemba. Motion passed.
4. Nemec moved with a second from Getz to approve Ordinance No. 2014-18, "An Ordinance Authorizing the Sale or Disposal of Certain Property Owned by the Village." Aye: Nemec, Getz, Fudala, Seiler, Ziemba. Motion passed. This is for 8 bicycles found over the years, all of which need work and have little value. They will all be donated.

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VILLAGE BOARD MEETING MINUTES

NOVEMBER 17, 2014

5. Getz moved with a second from Nemec to approve the purchase of the Livescan equipment and a service contract for a total amount of \$9,505. Aye: Getz, Nemec, Fudala, Seiler, Ziemba. Motion passed.

6. Chief Linane also noted the monthly activity report and updated on the LESO program.

PUBLIC BUILDINGS AND ENVIRONMENTAL

1. WiFi is up and running at the Village Hall. We are working on training for the electronic meeting packets and will schedule a special meeting for board members interested in training.

BUILDING AND ZONING ENFORCEMENT

1. Trustee Fudala has been unable to make contact with a resident on Acorn Drive regarding ordinance violations in the driveway. A letter should be sent to the resident.

OLD BUSINESS

1. Getz moved with a second from Ziemba to authorize the village attorney to pursue collection against a former employee of the police department. Aye: Getz, Ziemba, Fudala, Nemec, Seiler. Motion passed.

NEW BUSINESS

Ziemba moved with a second from Nemec to adjourn to executive session at 8:27 p.m. for personnel pursuant to §2(c)(1) of the Open Meetings Act. Aye: Ziemba, Nemec, Getz, Fudala, Seiler. Motion passed.

The regular meeting resumed at 9:00 p.m.

NEW BUSINESS (cont.)

Nemec moved with a second from Getz to change the personnel policy to equalize sick time benefits by making non-union benefits the same as those of union personnel, and making the life insurance benefits for non-union personnel the same as those of union personnel. Aye: Nemec, Getz, Fudala, Seiler. Nay: Ziemba. Motion passed.

Ziemba moved with a second from Getz to adjourn the meeting at 9:02 p.m. Motion passed unanimously.

Respectfully submitted,

Norine Olson
Village Clerk